



KERN HIGH SCHOOL DISTRICT

5801 Sundale Avenue
Bakersfield, CA 93309-2924
(661) 827-3154 FAX: (661) 827-3301

BOARD OF TRUSTEES

Annual Organizational Meeting

December 5, 2011

OFFICIAL MINUTES

PRELIMINARY

Call to Order

The December 5, 2011 Annual Organizational Meeting of the Board of Trustees of the Kern High School District was called to order at 4:36 p.m. by Board President Bryan Batey, in Conference Room C of the Administrative and Support Services Office, Kern High School District, 5801 Sundale Avenue, Bakersfield.

Members Present:

Bryan Batey, President
Chad Vegas, Vice President
Mike Williams, Clerk
Martha Miller, Member
William R. Perry, Ed.D., Member

Member(s) Absent:

None

Administrative Staff Member(s) Present:

Donald E. Carter, Ed.D., Superintendent
Scott Cole, Assistant Superintendent, Business
Bryon J. Schaefer, Ed.D., Assistant Superintendent, Personnel
Mike Zulfa, Assistant Superintendent, Instruction
Graci Ashmore, Administrative Assistant to the Superintendent and Board of Trustees

Administrative Staff Member(s) Absent:

None

Adoption of Agenda For Closed Session

Superintendent Carter announced no changes have been made to the Closed Session Agenda and asked for Board action to adopt. It was moved by Trustee Williams, seconded by Trustee Miller and carried that the agenda for Closed Session be adopted as posted with no changes.

Hearing of Citizens on Closed Session Agenda

No requests were submitted to address the Board of Trustees regarding items listed on the Closed Session agenda.

ADJOURNMENT TO CLOSED SESSION

**Adjournment to
Closed Session**

The Board of Trustees convened in Closed Session at 4:36 p.m. The following Closed Session agenda items were considered by the Board of Trustees:

Public Administrative Employee Evaluation: Superintendent
(*Conference Room C*)

**Closed Session
Continued**

Closed Session Continued
(*Conference Room A*)

***Discussion of Student Matters**

A. **Student Expulsions and/or Reinstatements Report**

The Board of Trustees received recommendations for expulsion from the Kern High School District Hearing Panel on 194 discipline cases, which include 194 students recommended for expulsion.

***Public Employee Administrative Appointment(s):**

- A. Dean of Students, Bakersfield Adult School
- B. Dean of Students, Ridgeview High School

Conference with Agency Labor Negotiator, Bryon J. Schaefer, Ed.D., Regarding Collective Bargaining Agreement(s) with Employee Group(s):

- ✓ Kern High School Teachers Association
California School Employees Association, Chapter 81
California School Employees Association, Chapter 747
Laborer's International Union of North America, Local 220, Supervisors, Unit F
- ✓ Kern High School District Management & Confidential Association
Kern High School District Counselors Association
- ✓ Kern High School District Nurses
Laborer's International Union of North America, Local 220, Skilled Trades Union, Unit D

Conference with Legal Counsel - Anticipated Litigation

Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9: One (1) Potential Case

**Adjournment of
Closed Session**

The Board of Trustees adjourned Closed Session at 6:45 p.m.

RECONVENING IN OPEN SESSION

**Reconvening in
Open Session**

The Board of Trustees reconvened in Open Session at 7:05 p.m. in the Board Room of the Kern High School District Administrative and Support Services Office.

Flag Salute

Alan Paradise, Principal at North High School, led members of the audience and Trustees in the flag salute.

**Adoption of
Final Agenda**

It was moved by Trustee Miller, seconded by Trustee Vegas and carried that the Final Agenda be approved with changes as announced by Superintendent Carter.

**Approval of Minutes
from Regular
Meeting of
November 7, 2011
and Special Meeting
of November 21,
2011**

It was moved by Trustee Vegas, seconded by Trustee Miller and carried that the Minutes from the November 7, 2011, Regular Meeting and the Special Meeting of November 21, 2011, be approved as presented.

**Election of President,
Vice President and
Clerk of the Board of
Trustees**

It was moved by Trustee Vegas that the slate of officers remain the same and be approved, as follows:

President: J. Bryan Batey
Vice President: Chad Vegas
Clerk: Mike Williams

The motion was seconded by Trustee Perry and unanimously carried.

**Election of
Representative and
Alternate to the Kern
County Committee
on School District
Organization**

It was moved by Trustee Vegas that Trustee Perry be re-elected and continue as the Representative and Trustee Miller continue as the Alternate to the Kern County Committee on School District Organization. The motion was seconded by Trustee Williams and unanimously carried.

REPORT FROM CLOSED SESSION

**Closed Session
Report**

In Closed Session, the Board of Trustees approved the following administrative appointments:

Brian C. Miller was appointed Dean of Students, Bakersfield Adult School, effective December 6, 2011; and,

Megan Gregor was appointed Dean of Students, Ridgeview High School, effective December 6, 2011.

No other action was taken by the Board of Trustees in Closed Session.

**Student Expulsions
and/or Reinstatements
Report**

It was moved by Trustee Vegas, seconded by Trustee Miller and carried with a unanimous vote the Student Expulsions and/or Reinstatements Report be approved as presented in Closed Session.

COMMUNICATIONS

Communications

No communications were shared with Trustees at the Board meeting. Superintendent Carter reported that all communications received for the Board of Trustees have been forwarded to the Trustees under separate cover or prior to this evening's Board meeting.

Superintendent's Comments on District Activities

**Superintendent's
Comments on
District Activities**

Superintendent Carter acknowledged the wonderful effort in the Kern High School District regarding "We the People" competition, stating the funding for the "State, We the People" was unfortunately cut as a victim of budget cuts and a number of employees in the county and in the Kern High School District stepped up to solicit private donations and private support for that event. The Regional Congressional hearings were held last weekend and Superintendent Carter applauded the efforts of all the volunteers who stepped up in the absence of state funding for that effort. Centennial High School and Arvin High School were each victorious in their Congressional Districts. Congratulations to those schools and all the schools who were represented in that event. Terry Richman, teacher at Golden Valley High School, was instrumental in hosting at Golden Valley High School, as was Dean Juola, congratulations to them.

Superintendent Carter welcomed the students from Ridgeview High School and appreciated them getting involved in the government process.

SUPERINTENDENT'S REPORT

**Recognition of
Trustee Bryan Batey
for Fifteen Years of
Service as a Kern
County School
Trustee**

Trustee Bryan Batey was recognized for his years of service of public education as a Trustee for the Kern High School District.

Christine Frazier, Ed.D., Kern County Superintendent of Schools, provided comments on behalf of the Kern County Board of Education, stating Bryan Batey's dedication and service to public education is valued. He is passionate about schools and very excited about what is happening in the Kern High School District. The passion that he has demonstrated is one that all board members throughout Kern County could really learn from. Christine Frazier presented Bryan Batey with a certificate of recognition and appreciation for 15 years of service on the Kern High School District Board. Trustee Batey was re-elected to the Board of Trustees in November 2006. Previous to that time, he served on the Board of Trustees from 1994-2004. His current term expires in 2014.

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**Recognition of
District Retirees**

The following retirees were recognized for their years of service with the Kern High School District as Superintendent Carter and Board President Batey presented each retiree with a retirement plaque and lifetime activity pass recognizing their years of service:

Name	Position	Site	Years
Mary Godfrey	Head Custodian	Centennial High School	14
Candace De La Cruz	Student Store Manager	South High School	15
Susan Clifford	Clerical Specialist/Job Coach/Job Developer	Career Resource Dept.	18
Salvador Mendoza	Custodian	Stockdale High School	21
David Rich	Assistant Director	Maintenance and Operations	25
John Fox	Assistant Director	Maintenance and Operations	25
Laurie Ceccarelli	Program Specialist	Highland	26
Sandra Keese	Senior Staff Secretary	District - Pupil Personnel	26
Rebecca Shipley	Administrative Assistant to Superintendent and Board of Trustees	District- Supt. Office	26
Darrell Smith	Assistant Electrician Lead Worker	Maintenance and Operations	28
Clemon Williams	Assistant Director	Maintenance and Operations	31
Gloria Carlos	School Office Supervisor II	Regional Occupational Center	32
John Ferguson	Manager	Special Education	37
Randall Slater	Head Custodian	North High School	38
Kathy Bhone	Buyer Coordinator	District - Business Service	39

HEARING OF CITIZENS

Hearing of Citizens

Three requests were submitted to address the Board of Trustees. Brandy Brandon presented comments to the Board of Trustees concerning an Intra-District transfer. Ray Scott, Price Disposal – Chairman Greater Bakersfield Green Expo presented the Board

of Trustees with history and national award information on Greater Bakersfield Green Expo. Joe Mercado presented the Board of Trustees with his concerns of staff using Kern High School District resources.

**Citizen Request to
Address Board of
Trustees Regarding
Parental
Involvement**

Citizen, Wesley Crawford, presented a request in writing prior to the Board meeting to add an item on the agenda and address Trustees regarding "Independent Audit Request." Wesley Crawford was not in attendance at the time this agenzized item was called.

REPORTS

Reports of District Organizations

**Kern High Teachers
Association**

No report.

**Kern High School
District Counselors'
Association**

No report.

**California School
Employees Assoc.,
Chapter #81**

No report.

**California School
Employees Assoc.,
Chapter #747**

Absent.

**Kern High School
District Management
& Confidential
Association**

Absent.

**Laborer's
International Union
of North America,
Local 220, Skilled
Trades Union, Unit D**

Absent.

**Laborer's
International Union
of North America,
Local 220,
Supervisors, Unit F**

Absent.

BOARD OF TRUSTEE REPORTS, INQUIRIES AND/OR ITEMS FOR ACTION

**Board of Trustee
Reports and/or
Inquiries**

No reports.

SUPERINTENDENT'S OFFICE

Item No. 1599:
Approval of Schedule
of Regular Meetings
for 2012 for the Kern
High School District
Board of Trustees

Regular Meetings of the Board of Trustees are usually scheduled for the first Monday of every month. However, in the calendar year 2012, there are some exceptions:

1. A Regular Meeting has been scheduled on the first Monday and the fourth Monday in June, 2012.
2. There is no Regular Meeting in July due to vacation schedules throughout the District.
3. The September meeting has been scheduled on a Tuesday due to the Labor Day holiday.
4. The December meeting has been scheduled for the second Monday to follow provisions of the Education Code regarding the scheduling of a school board's annual organizational meeting.

It was moved by Trustee Vegas, seconded by Trustee Miller and unanimously carried to adopt the Schedule of Regular Meetings for Calendar Year 2012 as noted. A copy of the approved Schedule of Regular Meetings for 2012 is on file with these official minutes.

Item No. 1627: Kern
High School District
Organizational
Charts

It was moved by Trustee Vegas, seconded by Trustee Miller and unanimously carried to approve the Kern High School District Organizational Charts as presented. A copy of each organizational chart is on file in the Instruction Division.

Item No. 1606:
Nominations for
California School
Boards Association
2012 Delegate
Assembly

The Kern High School District belongs to Region 12B of the Delegate Assembly from Kern and Tulare counties. CSBA delegates serve two-year terms. Those elected in 2012 will serve beginning April 1, 2012 through March 31, 2014. There are two Delegate Assembly meetings each year, one in May prior to CSBA's Legislative Action Conference in Sacramento and one preceding the CSBA Annual Education Conference in November/December. Each Delegate is required to attend these two meetings each year. Included with the packet was a list of delegates whose term expires in 2012, and additional information regarding submitting a Candidate Statement for nomination.

Delegates from Region 12B whose term expires in 2012, includes:

1. William H. Harris (Sierra Sands USD)
2. Scott Starkey (Southern Kern USD)

No action was taken by the Board of Trustees.

INSTRUCTIONAL SERVICES

Item No. 1659:
Courses of Study

Courses of Study for the Bakersfield Adult School were presented to the Board of Trustees for information only. The courses of study will be on file in the Division of Instruction and available for public inspection until the next regular Board of Trustees meeting, when they will be presented for action to approve.

PERSONNEL SERVICES

No Items.

BUSINESS SERVICES

Item No. 1653:
Approval of
Resolution of Annual
Accounting
Development Fees
for Fiscal Year 2010-
2011

A Resolution regarding the Kern High School District's annual accounting of development fees for fiscal year 2010-2011 was reviewed by Assistant Superintendent Zulfa. Government Code Sections 66001(d) and 66006(b) requires the District to make an annual accounting and the exhibit of the accounting fees was included in the board packet. It was moved by Trustee Williams, seconded by Trustee Miller and unanimously carried to approve a Resolution of Annual Accounting of Development Fees for Fiscal Year 2010-2011. A copy of the approved Resolution is on file in the Business Division.

Item No. 1655:
Approval of 2011-
2012 First Period
Interim Financial
Report to the Board
of Trustees

AB1266, Chapter 741 (1985) requires the District to prepare and submit certain interim financial reports to the Board of Trustees and then to the State Controller as official notification of whether or not the District will be able to meet its financial obligations for the remainder of the fiscal year. The Board of Trustees is requested to approve the First Period Interim Report based upon the adopted budget and the District's expenditure projections. Appendix: First Period Interim Financial Report will indicate that the District can meet its financial obligations for the current fiscal year and the two subsequent years. It was moved by Trustee Vegas, seconded by Trustee Williams and unanimously carried to approve the 2011-2012 First Period Interim Financial Report as presented. A copy of the approved Report is on file in the Business Division.

CONSENT AGENDA

*Items required by law and/or items in accordance with the District
Administrative Code and/or the Education Code*

Consent Agenda

It was moved by Trustee Vegas, seconded by Trustee Perry and carried with a unanimous vote to approve the Consent Agenda as presented.

Superintendent's Office

1. #1604: Approval of Authorized Signatures for the Kern Union High School District.

Instructional Services

1. # 1610: Approval of Short Term Consultant agreement Sharon Thomas for participation in Career Technical Education (CTE) activities pertaining to and relevant to CTE Standards and Framework development, and for model programs of study development for the Health Science and Medical Technology and/or Public Services Industry Sector for the state of California as delineated in the Carl D. Perkins State Plan. *Funding Source: Categorical/Carl Perkins*

2. #1611: Approval of Out of Area Trip Request for Bakersfield High School students to travel to Reno, Nevada to attend the American Choral Directors Association Western Division Honor Choir Conference on February 29-March 3, 2012.
3. #1530: Authorize the Manager of Special Education to approve the Individual Service Contract for Nonpublic, Nonsectarian, School Agency Services with Devereux Georgia Treatment Center for the purpose of providing Special Education and related services to individuals with exceptional needs under the authorization of Education Code Sections 56157 and 56365-56366.7 for an individual student.
4. #1620: Authorize the Manager of Special Education to approve the Master Contract Agreement for Nonpublic, Nonsectarian School Agency Services with Devereux Georgia Treatment Network for the purpose of providing special education and related services to individuals with exceptional needs under the authorization of Education Code Sections 56157, and 56365-56366.7.
5. #1621: Approval of the revision of the Intern Program Memorandum of Understanding previously approved by the Board at the September 6, 2011 meeting. The purpose of this revision is to encompass additional credentialing programs as part of the Point Loma Nazarene Partnership Program.
6. #1625: Approval of the Host Contract between Foothill High School and Dr. Eric Twadell, of Solution Tree, Inc. to provide staff development to the Foothill High School staff on Friday, January 20, 2011. Dr. Twadell will provide staff development on grading practices, and implementing changes to those practices where necessary, to support student achievement. We will discuss ineffective methods of grading while examining effective feedback, zero grading, standards-based grading, and other areas. The purpose of this staff development is to equip our staff with knowledge that will assist them in ensuring maximum student success as we look to employ effective grading practices that will represent student learning and ensure success for all students. This staff development will benefit 100 certificated staff members, which will include teachers, counselors, and administrators. *Funding Source: Categorical/Quality Education Investment Act (QEIA)*
7. #1626: It is requested that the Board of Trustees approve the Single School Plans for 2009-2010 for all Kern High School District schools. The Single Plan for Student Achievement (SPSA) is a plan of actions to raise the academic performance of all students to the level of performance goals established under the California Academic Performance Index (API). State law requires that school-level plans for programs funded through the Consolidated Application be consolidated in a Single Plan For Student Achievement (Education Code Section 64001), developed by school-site councils with the advice of any applicable school advisory committees.
8. #1637: It is recommended that the Board of Trustees approve the attached standards for the Clear Special Education Induction Program. The California Commission for Teacher Credentialing (CCTC) requires Board approval before the Kern High School District can offer the Clear Credential for Special Education teachers. This program will be modeled after the Beginning Teacher Assessment Support (BTSA) program.
9. #1652: It is recommended that the Board of Trustees approve the Short Term Consultant Agreement with the Center for Teacher Effectiveness (CTE). CTE will provide two days of in-service teaching the KHSD teachers on the topic of

"Effective Classroom and School-Wide Management Strategies". The dates of the training are January 18, 2012 and January 26, 2012. The presenter will be Eric Bolstad, National Time to Teach Trainer. *Funding Source: Categorical/Title I*

10. #1657: It is recommended that the Board of Trustees approve the Contract Agreement between Crises Prevention Institute, Inc. and the Kern High School District to conduct one (1) twenty-four (24) hour Instructor Certification Program in Nonviolent Crisis Intervention for Special Education teachers in the Kern High School District. Upon completion this certification allows them to then train other staff on Nonviolent Crisis Intervention. *Funding Source: Special Education*
11. #1658: Approval of Courses of Study
12. #1661: Approval for California Partnership Academy Grant Application for Environmental Horticulture Science Academy for Arvin High School
13. #1662: Approval of the Out of Area Trip Request for Centennial High School Students to travel to Reno, Nevada on February 29-March 3, 2012 to attend the American Choral Directors Association Western Division Honor Choir Conference

Personnel Services

1. #1660: Approval of Personnel Report for December 5, 2011

Business Service

1. #1622: Acceptance of a Check Donation from Ram-Z-Fam in Association with McDonald's Restaurants to the Golden Valley High School Band.
2. #1623: Acceptance of a Check Donation from Bright House Networks to Educator, German Rob Iedo, of Golden Valley High School.
3. #1628: Approval of Resolution of the Governing Board of the Kern High School District Regarding the Confirmation of Threshold Use of Informal Bidding Procedures Under the Uniform Public Construction Cost Accounting Act.
4. #1629: Authorization to Enter into Employment Program Training Agreements between Kern High School District/Bakersfield Adult School and Multiple Facilities. The proposed agreements will provide classes offered by the Kern High School District/Bakersfield Adult School-Career Resource Department Miscellaneous Services at all facilities within the scope of their operations for the duration of the contracted terms.

FACILITY

Central Body Works

D/Angelo's

Distinctive Coach Auto Body and Paint

Douglass Truck Bodies

Fashion Bug
Jim Burke Collision Care
Macco Collision
Rich's Auto Glass
Trends Custom Painting
Walker Lewis Rents

5. #1633: Authorization to Extend Bid No. 2225 – District-wide Purchase of Computer Equipment, Peripherals, and Supplies for the fifth and final year of a potential five-year contract with Dell Marketing, L.P. Dell Marketing, L.P. proposed a 1.4% decrease for the 2011-2012 contract year. The fourth year contract usage was approximately \$2,250,000.00.
6. #1634: Authorization to Extend Request for Qualifications (RFQ) No. 2292 - Architectural, Engineering, and/or Consultant Services for Miscellaneous Office of Public School Construction Projects with Multiple Firms for the fourth year of a potential five-year professional services pool with the following firms:

FIRMS
BFGC-IBI Architect Planners, Inc.
Klassen Corporation
Landscape Architecture
McIntosh & Associates
Ordiz-Melby Architects, Inc.
Cunningham Group
SCArchitect, Inc.
Soils Engineering, Inc.
7. #1635/1636: Ratification of Recordation of the Notice of Completion for Bid No. 1674 – Arvin High School Modular Toilet Room Building. This Notice of Completion recorded on October 12, 2011.
8. #1638: Ratification of Recordation of the Notice of Completion for Bid No. 1955 – East Bakersfield High School Modernization 2005 Campus-wide Fire Alarm & Detection System & Integrated Communications System Upgrade. This Notice of Completion recorded on October 18, 2011.
9. #1639: The District received no bids for Bid No. 2728 – South High School Modernization Phase 2-2006 Test and Balancing. Staff will review and redefine the scope of work for the project. Authorization to resolicit bids for this project at a future date.
10. #1640: Reject all bids for Bid No. 2744 – South High School Modernization Phase 2-2006 Asphalt Paving. Staff will review and redefine the scope of work for the project. Authorization to resolicit bids for this project at a future date.
11. #1641/1649: Approval of Change Order No. 6 for Bid No. 2604 – Construction of New Continuation High School 2004-1 (Tierra Del Sol Continuation High School):

Contractor:

Klassen Corporation

Original Contract Amount:	\$ 10,060,000.00
Adjusted Contract Amount:	\$ 10,168,306.57
This <u>Increase</u> :	\$ 1,672.10
New Total:	\$ 10,169,978.67

12. #1651: Acceptance of the Quarterly Report of Investments.

ADJOURNMENT

Adjournment

President Batey adjourned the Annual Organizational Meeting of December 5, 2011, at 7:38 p.m.

J. Bryan Batey, President

Mike Williams, Clerk

BB/MW:ga