



## KERN HIGH SCHOOL DISTRICT

5801 Sundale Avenue  
Bakersfield, CA 93309-2924  
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# BOARD OF TRUSTEES

Special Meeting  
December 15, 2009

## OFFICIAL MINUTES

### PRELIMINARY

#### Call to Order

The December 15, 2009 Special Meeting of the Board of Trustees of the Kern High School District was called to order at 11:16 a.m. by Board President, Joel Heinrichs, in Conference Room 'A' of the Administrative and Support Services Office, Kern High School District, 5801 Sundale Avenue, Bakersfield.

#### Members Present:

Joel Heinrichs, President  
Ken Mettler, Vice President  
J. Bryan Batey, Clerk  
William R. Perry, Ed.D., Member  
Chad Vegas, Member

#### Member(s) Absent:

*None*

#### Administrative Staff Member(s) Present:

Donald E. Carter, Superintendent  
Dennis Scott, Associate Superintendent, Business  
William R. Jones, Assistant Superintendent, Personnel  
Joe Thompson, Associate Superintendent, Instruction  
Graci Ashmore, Superintendent's Office Secretary

#### Administrative Staff Member(s) Absent:

Rebecca A. Shipley, Administrative Assistant to the Board of Trustees and Superintendent

#### Adoption of Agenda For Closed Session

Superintendent Carter announced no changes have been made to the Closed Session agenda and asked for Board action to adopt. It was moved by Trustee Batey, seconded by Trustee Perry and carried that the agenda for Closed Session be adopted.

#### Hearing of Citizens on Closed Session Agenda

President Heinrichs asked if any citizen was present who wished to address the Board of Trustees on any item to be considered in Closed Session. Hearing no request to make comments, the Board adjourned to Closed Session at 11:16 a.m.

**ADJOURNMENT TO CLOSED SESSION**

**Adjournment to  
Closed Session**

The following Closed Session agenda items were considered by the Board of Trustees:

**Public Employee Administrative Appointments:**

- A. Attendance Accounting Administrator, Business Division
- B. Dean of Students, Highland High School

**ADJOURNMENT FROM CLOSED SESSION**

**Adjournment from  
Closed Session**

The Board of Trustees adjourned Closed Session at 11:19 a.m.

**RECONVENING IN OPEN SESSION**

**Reconvening in  
Open Session**

The Board of Trustees reconvened in Regular Session at 11:19 a.m. in the Conference Room "A" of the Kern High School District Administrative and Support Services Office.

**Adoption of  
Final Agenda**

It was moved by Trustee Batey, seconded by Trustee Perry and carried that the Final Agenda be approved with changes as announced by Superintendent Carter.

**REPORT FROM CLOSED SESSION**

**Report from  
Closed Session**

In Closed Session, Trustees approved the following administrative appointments:

- ✓ Kenneth Seals was appointed Attendance Accounting Administrator, Business Division
- ✓ Kymberli Campbell was appointed Dean of Students, Highland High School

**SUPERINTENDENT'S REPORT**

**Superintendent's Comments on District Activities**

**Superintendent's  
Comments on  
District Activities**

*No report.*

**COMMUNICATIONS**

**Communications**

No communications were shared with Trustees at the Board meeting. Superintendent Carter reported that all communications received for the Board of Trustees have been forwarded to the Trustees under separate cover.

**HEARING OF CITIZENS**

**Hearing of Citizens** No requests were submitted to address the Board of Trustees.

**BOARD OF TRUSTEE REPORTS, INQUIRIES AND/OR ITEMS FOR ACTION**

**Board of Trustee Reports and/or Inquiries** Trustee Batey stated he had spoken with a representative from CSEA #81 on what the teachers received and he forwarded that conversation to Superintendent Carter.

**SUPERINTENDENT'S OFFICE**

*No items*

**INSTRUCTIONAL SERVICES**

*No items*

**PERSONNEL SERVICES**

*No items*

**BUSINESS SERVICES**

*No items*

**CONSENT AGENDA**

*Items required by law and/or items in accordance with the District Administrative Code and/or the Education Code*

**Consent Agenda** Board President Heinrichs called for a motion to adopt the Consent Agenda as presented. It was moved by Trustee Vegas, seconded by Trustee Mettler and carried with a unanimous vote that all items on the Consent Agenda be approved as presented.

**Superintendent's Office**

*No Items*

**Instructional Services**

*No Items*

**Personnel Services**

1. Approval of Amended Early Notification Retirement Incentive Plan for Certificated and Classified Personnel

**Business Services**

1. Authorization to extend Request for Qualifications (RFQ) No. 2292 - Architectural, Engineering, and/or Consultant Services for Miscellaneous Office of Public School Construction Projects
2. Approval of compromise settlement agreement and release of claims between Kern High School District and APC Contractors, Inc. for construction activities at Arvin High School Modernization 2005

**ADJOURNMENT**

**Adjournment**

President Heinrichs adjourned the Special Meeting of December 15, 2009 at 11:21 a.m.

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Joel Heinrichs, President

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J. Bryan Batey, Clerk

JH/JBB:ga