



KERN HIGH SCHOOL DISTRICT

5801 Sundale Avenue
Bakersfield, CA 93309-2924
(661) 827-3154 FAX: (661) 827-3301

BOARD OF TRUSTEES

Annual Organizational Meeting

December 7, 2009

OFFICIAL MINUTES

PRELIMINARY

Call to Order

The December 7, 2009 Annual Organizational Meeting of the Board of Trustees of the Kern High School District was called to order at 4:40 p.m. by Board President Joel Heinrichs, in Conference Room 'A' of the Administrative and Support Services Office, Kern High School District, 5801 Sundale Avenue, Bakersfield.

Members Present:

Joel Heinrichs, President
Ken Mettler, Vice President
J. Bryan Batey, Clerk (*Arrived @ 5:25 p.m.*)
Bill Perry, Member
Chad Vegas, Member

Member(s) Absent:

None

Administrative Staff Member(s) Present:

Donald E. Carter, Superintendent
Dennis Scott, Associate Superintendent, Business
Joe Thompson, Associate Superintendent, Instruction
William R. Jones, Assistant Superintendent, Personnel
Rebecca A. Shipley, Administrative Assistant to the Board of Trustees and Superintendent

Administrative Staff Member(s) Absent:

None

Adoption of Agenda For Closed Session

Superintendent Carter announced no changes have been made or recommended for the Closed Session Agenda and asked for Board action to adopt. It was moved by Trustee Perry, seconded by Trustee Vegas and carried that the agenda for Closed Session be adopted. The motion carried with a four (4) yes, one absent vote because Trustee Batey did not arrive until 5:25 p.m.

Hearing of Citizens on Closed Session Agenda

President Heinrichs asked if any citizen was present who wished to address the Board of Trustees on any item to be considered in Closed Session. Hearing no request to make comments, the Board adjourned to Closed Session at 4:40 p.m.

ADJOURNMENT TO CLOSED SESSION

**Adjournment to
Closed Session**

The Board of Trustees convened in Closed Session at 4:40 p.m. The following Closed Session agenda items were considered by the Board of Trustees:

Public Administrative Employee Annual Evaluation: Superintendent

Discussion of Student Matters

A. Student Expulsions and/or Reinstatement Report

Conference with Legal Counsel – Anticipated Litigation:

Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9; One Case

Conference with Agency Labor Negotiator, William R. Jones, Regarding Collective Bargaining Agreement(s) with Employee Group(s)

Public Employee Administrative Appointment: Deleted from Final Agenda

A. Assistant Principal of Instruction, Ridgeview High School

ADJOURNMENT FROM CLOSED SESSION

**Adjournment from
Closed Session**

The Board of Trustees adjourned Closed Session at 6:30 p.m.

RECONVENING IN OPEN SESSION

**Reconvening in
Open Session**

The Board of Trustees reconvened in Regular Session at 7:02 p.m. in the Board Room of the Kern High School District Administrative and Support Services Office.

Flag Salute

Administrative Assistant to the Board of Trustees and Superintendent, Rebecca Shipley, led the Board of Trustees and members of the audience in the flag salute.

**Adoption of
Final Agenda**

It was moved by Trustee Vegas, seconded by Trustee Batey and carried that the Final Agenda be approved with changes as announced by Superintendent Carter.

**Approval of Minutes
from the Regular
Meeting of
November 2, 2009
and the Special
Meeting of
November 20, 2009**

It was moved by Trustee Vegas, seconded by Trustee Mettler and carried that the minutes from the Regular Meeting of November 2, 2009 and the Special Meeting of November 20, 2009 be approved as mailed and presented.

**Election of President,
Vice President and
Clerk for the Board
of Trustees; and,
Election of**

It was moved by Trustee Vegas and seconded by Trustee Batey that the same slate of officers for the Board of Trustees and the same Representative and alternate for the Kern County Committee on School District Organization be approved. The motion carried with a unanimous vote. The slate of officers for 2010 includes:

**Representative and
Alternate to the Kern
County Committee
on School District
Organization**

President: Joel Heinrichs
Vice President: Ken Mettler
Clerk: J. Bryan Batey
Trustee Representative: J. Bryan Batey
Trustee Alternate: William R. Perry, Ed.D.

REPORT FROM CLOSED SESSION

**Closed Session
Report**

No action was taken in Closed Session by the Board of Trustees.

**Student Expulsions
and/or
Reinstatements
Report**

It was moved by Trustee Mettler, seconded by Trustee Batey and carried with a unanimous vote that all recommendations included in the Student Expulsions and/or Reinstatements Report be approved as presented to the Board of Trustees in Closed Session.

SUPERINTENDENT'S REPORT

**Recognition of
Liberty High School
Teacher, Linda
Brown, for
"Outstanding
secondary Art
Instructor of the
Year" Award**

Liberty High School art teacher and department chair, Linda Brown, was recognized for being named the state's Outstanding Secondary Art Instructor of the Year by the California Art Education Association (CAEA). The CAEA award is presented annually to individuals who have achieved the highest level of professionalism in the field of art education. Visual arts instruction includes art, painting, drawing, 2-dimensional and sculpture instruction. At Liberty High School, Mrs. Brown teaches beginning, intermediate, and advanced art. She also taught an Advanced Placement (AP) Studio Art class which, because of the rigor, can merit college credit at a University of California or California State University system.

In presenting the award, the CAEA cited Mrs. Brown for: 1) Holding school exhibits regularly and maintaining a rotating gallery of student work on campus; 2) authoring the Art Curriculum Standards for the East Side Union High School District (where her career began in 1985); 3) Assisting in the development of the art curriculum at Liberty High; 4) Completion of the national Board Certified Art Instructor certification program; and, 5) Being a member of the Bakersfield Art Association, Bakersfield Museum of Art and the Arts Council of Kern. Liberty High School principal, Pat Preston, called Mrs. Brown a true professional and talked about the myriad of community leadership and agencies which she is involved with.

On behalf of the Board of Trustees, Board President Heinrichs and Superintendent Carter presented Mrs. Brown with a framed Certificated of Recognition.

**Recognition of
Retirees**

The following retirees were recognized for their years of service to the Kern High School District and presented with a plaque recognizing their service along with a lifetime activity pass:

Last	First	Location/Site	Yrs	Title
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Riccomini	Gary F.	Frontier	5	Grounds Worker - Custodian
Hurst	Wayne	Shafter	8	Head Custodian
Garrett	Linda	Highland	9	Food Svs Worker
Powell	Charlotte A.	Transporation	9	Bus Driver
Everingham	Cheryl K.	Ridgeview	10	Media Center Tech, II
Wolf	Pamela A.	Stockdale	12	Food Svs Supervisor, II
Parrott	Nancy G.	Centennial	12	Teacher
Stotler	Darlene A.	BHS	12	Teacher
Lopez	Naomi L.	Arvin	18	Instructional Assistant
Hankins	Socorro V.	BHS	22	Bilingual Instructional Assistant
Schneider	Linda L.	Vista West	23	Clerical Specialist/ Instructional Tech.
Sandrini	Frances A.	B.A.S.	23	School Ofc Supervisor II
Lee	Karen	South	24	Accompanist
Reape	Jeannie E.	Highland/ Transportation	24	Instructional Assist./ Transportation Assist.
Martin	Susan M.	D.O.	29	Sr. Staff Secretary
Billingsly	Nannie Marie	Foothill	32	Campus Security
Abercrombie	Darrel L.	Centennial	37	Teacher
Rodriguez	Arcadia C.	Shafter	37	Sr. Attendance Clerk
Bernard	Kenneth Darrell	District Office	38	IMC Coordinator
Voss	William R.	D.O.-Business	38	Director, Business Administration

Recognition of Bryan Mitisek for Service to the Kern High School District Educational Foundation Board of Directors

Item pulled from Final Agenda since Mr. Mitisek was unable to attend.

Superintendent's Comments on District Activities

Announcement of Administrator

Superintendent Carter reported it was his pleasure to announce the lateral transfer of Christopher Persons to the position of Assistant Principal of Instruction, Ridgeview High

Lateral Transfer

School. Mr. Persons is currently the Attendance Accounting Administrator for the District.

COMMUNICATIONS

Communications

No communications were shared with Trustees at the Board meeting. Superintendent Carter reported that all communications received for the Board of Trustees have been forwarded to the Trustees under separate cover.

HEARING OF CITIZENS

Hearing of Citizens

Several requests were submitted to address the Board of Trustees regarding the proposed attendance boundary adjustments, and Board President Heinrichs reported those comments would be heard under that agenda item.

Other Topics:

Nancy Campbell talked about the benefits provided to her as a classified employee of the Kern High School District in light of proposed cuts. "I do understand cuts have to be made, but I believe they are being made in the wrong area. Positions have been altered. Staff members have lost hours, lost money, lost benefits – they've lost the things they worked for years to have." She encouraged the treatment of each employees as a person.

Janet Espinoza reported she has worked as a classified employee for the Kern High School District for over 15 years and acknowledged the importance of working together as a team. "In the Kern High School District team...you are the decision makers. When it comes to the decisions of cutting classified employees, you ought to take the cuts first before cutting classified employees. You are not equal with the classified staff...you need to put your heart to show the students and staff that you hold your position as service."

Andrea Juarez referred to the last board meeting, where it was agreed that the District Superintendency would take a pay cut if other employee groups also take a pay cut. She talked to Trustees about the monthly pay of administrative employees. She reported it was CSEA's belief that no cuts have been taken in the administrative staffing and requested that salary reductions be taken immediately by members of the District Superintendency.

Ray Rebeles reported he was there as a employee representative of the District's Transportation Department. He talked about the lighting costs incurred throughout the District as well as uniform costs for employees, etc. "We have so much waste going on, and then you're asking me to take a pay cut."

Mark Summerhays, parent of a student in the District, talked to Trustees about issues he is having with the District's computer system, where only one official mailing address is listed for each student. He reported he is dealing with a situation in the local family law court and asked that the data processing system be fixed so that an additional parent/guardian will receive information on their student(s).

Orlando Ybarra, parent of a student in the Special Education program, reported he was there to request that special education buses and classrooms be equipped with video cameras. He talked about a personal situation with his daughter. (*Due to confidentiality of this situation,*

the remainder of Mr. Ybarra's comments have not been included in these official minutes.)
He reported he has been keeping his daughter at home until this issue is resolved.

REPORTS

Reports of District Organizations

**Kern High Teachers
Association**

The 2009-2010 Amended Initial Contract Proposal covering 2009-2012 from the Kern High School Teachers Association was presented by Association President, Mitch Olsen. He reported, "It is our belief that the contents of this Amendment reflect the substantial work given the uncertainty of current times." He asked that Trustees accept this document as an act of good faith.

**Counselors'
Association**

No report.

**California School
Employees Assoc.,
Chapter #81**

No report.

**California School
Employees Assoc.,
Chapter #747**

No report.

**Management
Advisory Council**

No report.

Skilled Trades Union

Absent.

Supervisory Union

Absent.

BOARD OF TRUSTEE REPORTS, INQUIRIES AND/OR ITEMS FOR ACTION

**Board of Trustee
Reports and/or
Inquiries**

Trustee Vegas reported the Kern High School District Board of Trustees are allowed under law to accept up to \$750.00 monthly as a public elected Trustees. "None of the Trustees claim those funds, which is a 100% reduction of our salary."

SUPERINTENDENT'S OFFICE

**Approval of Schedule
of Regular Meetings
for the Board of
Trustees for
Calendar Year 2010**

Regular Meetings of the Board of Trustees are usually scheduled for the first Monday of every month. However, in the calendar year 2010, there are some exceptions:

1. The Regular Meeting in April has been scheduled for the 2nd Monday due to the Easter Vacation schedule.
2. A Regular Meeting will be scheduled on the first Monday and the third Monday of June. There is no Regular Meeting in July due to vacation schedules throughout the District.

3. The September meeting has been scheduled on a Tuesday due to the Labor Day holiday.

It was moved by Trustee Mettler, seconded by Trustee Vegas and unanimously carried to adopt the Schedule of Regular Meetings for Calendar Year 2010 as follows:

January 4, 2010
February 1, 2010
March 1, 2010
April 12, 2010
(2nd Monday, due to Easter Week Calendar)
May 3, 2010
June 7, 2010
June 21, 2010
(Third Monday in June)
(No Regular Meeting in July)
August 2, 2010
September 7, 2010
(Tuesday)
October 4, 2010
November 1, 2010
December 6, 2010*

A copy of the approved 2010 proposed schedule of Regular Meetings is on file with these official minutes.

**Nominations for
California School
Boards Association
2010 Delegate
Assembly**

The Kern High School District belongs to Region 12B of the Delegate Assembly from Kern and Tulare counties. CSBA delegates serve two-year terms. Those elected in 2010 will serve beginning April 1, 2010 through March 31, 2012. There are two Delegate Assembly meetings each year, one in May prior to CSBA's Legislative Action Conference in Sacramento and one preceding the CSBA Annual Education Conference in November/December. Each Delegate is required to attend these two meetings each year.

Included with the enclosed packet is a list of two delegates whose term expires in 2010, and additional information regarding submitting a Candidate Statement for nomination. Delegates whose term expires in 2010, includes:

1. William H. Farris (Sierra Sands USD)
2. Ralph Nelson (Southern Kern USD)

It was moved by Trustee Mettler that the Kern High School District Board of Trustees submit nomination papers for both William H. Farris and Ralph Nelson as nominees to the 2010 Delegate Assembly for the California School Boards Association. The motion was seconded by Trustee Batey and unanimously approved.

File note: Personal contact with both candidates indicated their individual school boards have already processed the nomination paperwork; therefore, the documents will not be processed from Kern High School District.

**Public Comment and
Approval of**

At the October 5, 2009 meeting of the Board of Trustees, a PowerPoint presentation included information regarding proposed boundary changes for the Southern and Northeast attendance

Attendance
Boundary Changes
for the Kern High
School District

boundary areas in the Kern High School District. At the November 2, 2009 Regular Meeting, Trustees approved the Southern Plan Supplement and asked that the Northeast Plan/Northeast Plan Supplement be re-presented to the governing board at the December 7, 2009 meeting for consideration.

The Northeast Plan:

1. Incorporated two walk-in study areas immediately south of Highway 178 into the Highland High School attendance area.
2. Has minimal impact on facility utilization
3. Has no impact on transportation costs
4. Emphasizes proximity as key criteria
5. Will have a slight impact the socio-economic status of Foothill High School
6. Has consensual support of the DPAC Focus Group and site principals.

The Northeast Plan Supplement:

1. Incorporates three study areas immediately south of Highway 178 into the Highland High School attendance area (one of which has a section outside the two-mile walk-in area)
2. Has minimal impact on facility utilization
3. Has no impact on transportation costs
4. Emphasizes proximity and feeder school boundaries as key criteria
5. Will have a slight impact on the socio-economic status of Foothill High School
6. Has consensual support of the DPAC Focus Group and site principals.

Public Comments:

Rebecca Farley asked Trustees to consider not taking action on the Northeast boundary adjustments. "All great things are happening at Foothill High School, and we would lose a significant number of our International Baccalaureate Program enrollment if the(se) changes are approved."

Jan Graves also asked that the boundaries be kept as they currently are, which matches current junior high school boundaries. "It would violate the Boundary committee recommendations for criteria", if changes are made.

Cherese Grell reported she was in support of the proposed boundary changes in the Northeast area. "We bought our home...under the stipulation that we were in Highland's district. I'm here to let you know I support it as a parent."

Dan Hallbur, parent of four daughters, talked to Trustees about the board-adopted criteria for boundary changes. "These proposed changes do not make the best possible learning environment for students, they are disruptive to programs. They do not make the best possible use of facilities."

Joan Herman pleaded with Trustees to support the civic education for our students, by acting on the demographic process established by the Board for boundary changes. "Among them are minimizing socio economic isolation and making the best use of facilities. The proposed changes will widen the socio-economic isolation; therefore, approval is not recommended."

Michele Leveroni reported she lives across from Highland High School, her neighborhood school, and wants her child to be able to attend Highland High. "We have safe passage now,

and I'd like my child to be able to walk to school. She reported on her resentment and her desire for her child to be able to attend the school she wants them to.

Jennifer McNally, parent of two, one of which transferred into Highland High School. She reported how her son is sad, feels left out, and how hard it is when a child feels left out. "Our neighborhood is in the proximity of Highland, we want our child to be able to attend Highland."

Board Questions/Answers and Action

It was moved by Trustee Mettler and seconded by Trustee Vegas to adopt the Northeast Plan Supplement. Board President Heinrichs called for questions and discussion from Trustees.

Trustee Perry reported his concerns that it will have a long-term negative effect on Foothill High School. "It is unfair to Foothill High School and unfair to the process." He reported on his involvement in the boundary change process as far back as 1979, and the one criteria relating to the socio-economic affect. "Over the long haul, this is going to negatively affect Foothill High School if we ignore that. I do not agree with it."

Trustee Mettler addressed Trustee Perry's concerns and referred back to the boundary change process which he felt did include addressing those concerns. "I defer to the parents. They know what is best for their children. It is a self-leveling deal and is just common sense."

Trustee Batey reported that, of the students who are moving, a significant portion are within walking distance (of Highland High School). He encouraged a review in future boundary changes of the area east of Foothill High School to backfill the enrollment.

Trustee Heinrichs reported he, too, has been involved with the criteria used by boundary committees over the years. He talked about the historical efforts to alleviate busing costs and create boundaries where students can walk to school. He asked staff to look at adding finances to Foothill High School so they can advertise and market the International Baccalaureate Program to draw students from throughout the city.

President Heinrichs called for the vote. The motion carried with a four (4) yes, one (1) no (Trustee Perry) vote.

**Receipt of Proposed
Changes to Board
Bylaws and Board
Policies for the Kern
High School District**

Pursuant to Board of Trustees Board Bylaw #9310, staff members regularly review Kern High School District's Board Policies and Board Bylaws to compare them against the latest sample materials from the California School Boards Association (CSBA) to reflect new legislation. After comparison, appropriate updates and revisions for the District's Board Bylaws (BB) and Board Policies (BP) are presented for consideration by the Board of Trustees prior to action for approval.

Information regarding recommended updates, deletion and additions to the Board Bylaws and Board Policies for the following sections were presented for information only, as follows:

- Board Policy 5116: School Attendance Boundaries
- Board Policy 5121: Grades/ Evaluation of Student Achievement
- Board Policy 6011: Academic Standards
- Board Policy 6175: Migrant Education Program
- Board Bylaw 9320: Meetings and Notices

The proposed changes will be presented to the Board of Trustees for action to approve at the next regularly scheduled Board of Trustees meeting.

**Kern High School
District
Organizational
Charts**

The organizational charts are being presented to the Board of Trustees for approval as part of the Board's Annual Organizational Meeting, and as required in the District Administrative Code, Board Policy Section 2110. The charts were provided under separate cover and a copy is on file with these official minutes.

INSTRUCTIONAL SERVICES

**Report to the Board
of Trustees
Regarding Quality
Investment
Education Act
(QEIA) Schools
Annual Evaluations**

The Annual Evaluations of the Quality Education Investment Act (QEIA) schools in the Kern High School District has been completed by the Kern County Superintendent of Schools office. The purpose of the review was to determine if the agreed-upon QEIA goals were met by each of the high schools. QEIA schools in the Kern High School District include Arvin, East Bakersfield, Foothill, Highland, North and West high schools.

Associate Superintendent Thompson reported that each of the six schools have substantially met the requirements for the first full year of funding. More information will be shared with Trustees in 2010 at a Board Study Session.

PERSONNEL SERVICES

**Approval of Early
Notification
Retirement Incentive
Plan for Certificated
and Classified
Personnel**

A Retirement Incentive Plan for certificated and classified personnel in the Kern High School District was presented for approval. The primary objective of the early notification of retirement incentive for both certificated and classified personnel is to increase and accelerate the retirement rate over and above the natural attrition in order to facilitate specific Kern High School District objectives such as personnel restructuring, fiscal savings, reduced layoff notices, reduced involuntary transfers and reduced late notification of retirement.

Eligibility:

Those employees who:

1. Are employed by the District as of January 1, 2010; and
2. Are certificated or classified employees, at least fifty-five (55) years of age with ten (10) or more years of continuous District services as of June 30, 2010; and,
3. Have submitted a letter of retirement/resignation from the District's employment by January 31, 2010, effective after the completion of the 2009-2010 school year on or before June 30, 2010.

Incentive Plan:

1. The District shall make a one-time supplemental cash payment of 4.0% of the employee's 2009-2010 base salary.
2. The payment shall be made on or before July 31, 2010
3. The payment is subject to all payroll taxes, etc.

It was moved by Trustee Vegas, seconded by Trustee Mettler and carried with a four (4) yes, one (1) no (Trustee Batey) vote to approve the Retirement Incentive Plan as outlined above.

BUSINESS SERVICES

**Presentation of
Online Bid Delivery
System**

A presentation of the District's Online Bid Delivery System was given by staff from the District's Business Services Department. The goal of the program is to better utilize technology, improve contractor outreach and save staff time and money. After evaluating several companies, PlanetBid was selected as the online provider, which is a leading online provider of web based procurement solutions since early 2000. The program includes both bid management and contract management features and currently serves over 40 public agencies in the State of California. Kern High School District is the first and only K-12 school district utilizing PlanetBid.

Utilization of an online bid delivery system includes posting of the projects on the District's website. A contractor database is created and contractors are notified when a new project is posted. This online system enables contractors to download bid documents, plans and specifications, and the system tracks planholders automatically and sends bid notifications and addendas when applicable. Utilizing this type of online program has already saved the Kern High School District significant dollars in printing costs, shipping costs and staff time.

Rick Ruiz, Director of Business Services, reported the program includes accountability in that the bid quote distribution and documents remain on-line and are available to members of the public. "It is an open and transparent process. Online bids and quotes help shield the district from unethical conduct."

**Approval of 2009-
2010 First Period
Interim Financial
Report to the Board**

AB1266 (Chapter 741, 1985) requires school districts to prepare and submit certain interim financial reports to the Board of Trustees and then to the State Controller as official notification of whether or not the district will be able to meet its financial obligations for the remainder of the fiscal year. It was moved by Trustee Batey, seconded by Trustee Vegas and carried that the 2009-2010 First Period Interim Financial Report to the Board be accepted and approved.

**Resolution of the
Governing board of
the Kern High
School District
Regarding Annual
Accounting of
Development Fees
for Fiscal Year 2008-
2009 in the Following
fund or Account:
School Facilities
Development Fee
(the "Fund") as per
Government Code
Sections 66001(d)
and 66006(b)**

It was moved by Trustee Vegas, seconded by Trustee Perry and carried that the Resolution of the Governing board of the Kern High School District Regarding Annual Accounting of Development Fees for Fiscal Year 2008-2009 in the Following fund or Account: School Facilities Development Fee (the "Fund") as per Government Code Sections 66001(d) and 66006(b) be approved as presented. A copy of the approved Resolution is on file in the Business Division.

**Approval of
Resolution for
Superintendent
and/or Designee to
Determine the
Amount and Request
Additional
Impounded Monies
in Settlement of
Pending Litigation**

It was moved by Trustee Vegas, seconded by Trustee Mettler and carried that the Resolution for Superintendent and/or Designee to Determine the Amount and Request Additional Impounded Monies in Settlement of Pending Litigation be approved as presented. A copy of the approved Resolution is on file in the Business Division.

CONSENT AGENDA

*Items required by law and/or items in accordance with the District
Administrative Code and/or the Education Code*

**Administrative
Report**

It was moved by Trustee Vegas, seconded by Trustee Mettler and unanimously carried to approve the Consent Agenda as presented.

Superintendent's Office

No items

Instructional Services

1. Authorize the Manager of Special Education to approve the Individual Service Contract and Master Contract for nonpublic, nonsectarian school agency service with "*Pacific Schools*" for the purpose of providing special education and related services to individual students with exceptional needs under the authorization of Education Code sections 56157 and 56365-56366.7. (Copy of contract provided under separate cover.)
2. Authorize the Manager of Special Education to approve the Individual Service Agreement for Nonpublic, Nonsectarian School Agency Services with "*Pacific Schools*" for the purpose of providing Special Education and related services to individuals with exceptional needs under the authorization of Education Code Sections 56157 and 56365-56366.7 for one (1) student
3. Approval of concurrent enrollments for the 2009-2010 school year
4. Approval of the following short term consultants:
 - **HOPE Foundation** to continue their staff development and leadership training to the staff at Foothill High School. The training will utilize the Intensive School Refer Model based on the Failure is Not an Option Six Principles That Guide Student Achievement in High-Performing Schools. *Funding Source: Categorical/Quality Education Investment Act (QEIA)*
5. Approval of the following out of area trips:

- **Bakersfield High School** choir students (14) to travel to Tucson, Arizona to perform with the American Choral Directors Western Region Honors Choir to be held on March 3-6, 2010

All of the necessary information (itinerary, travel arrangements, cost, etc.) have been provided in accordance with District Extra-Trip guidelines.

Personnel Services

1. Personnel Report dated December 7, 2009, a copy of which is on file with these official minutes.

Business Services

1. Acceptance of a donation of Sony FD Trinitron WEGA 36" television from Ken and Janice Best to be used in the technology lab at Adult Based Life Experience (ABLE) Center to replay student-created videos.
2. Acceptance of a donation of pipe from Bill Stamper Sr., Bill's Hot Oil Service, to be used on the agriculture farm as a learning tool with the agricultural program at the Regional Occupational Center.
3. Sale of Tax-defaulted property by Kern County Treasurer and Tax Collector.
4. Authorization to enter into an agreement between Kern High School District and California State University, Bakersfield. The proposed agreement will provide use of Hillman Aquatic Center for swimming and diving practices. Term of agreement is February 1, 2010 to May 13, 2010.
5. Authorization to enter into an agreement between Kern High School District and California State University, Bakersfield. The proposed agreement will provide use of Hillman Aquatic Center for swimming and dive dual meets. Term of agreement is February 1, 2010 to May 13, 2010.
6. Authorization to enter into an agreement between Kern High School District and North of the River Recreation and Park District. The proposed agreement will provide use of the North Beardsley Pool for District student programs. Term of agreement is February 1, 2010 to May 14, 2010.
7. Authorization to enter into an agreement between Kern High School District and North of the River Recreation and Park District. The proposed agreement will provide use of the Greenacres Pool for District student programs. Term of agreement is February 1, 2010 to May 14, 2010.
8. Authorization to enter into an agreement between Kern High School District and North of the River Recreation and Park District. The proposed agreement will provide use of the North of the River (NOR) Pool for District student programs. Term of agreement is February 1, 2010 to May 14, 2010.

9. Authorization to enter into an agreement between Kern High School District and the City of Shafter. The proposed agreement will provide use of Aquatics Facilities for conducting a swimming program. Term of agreement is July 1, 2009 through June 30, 2010.
10. Authorization to enter into an agreement between Kern High School District and the City of Bakersfield for the use of the pool facilities at McMurtrey Center, Silver Creek Park and Martin Luther King Junior Center for District recreational and competitive purposes. Term of agreement is February 1, 2010 through May 31, 2010.
11. Authorization to enter into an agreement between Kern High School District and Rael & Letson Consultants and Actuaries. The proposed agreement will provide actuarial valuation reports. Term of agreement is January 1, 2010 to December 31, 2010.
12. Authorization to enter into Employment Program Training Agreement between Kern High School District/Bakersfield Adult School and the following facilities. The proposed agreements will provide on-the-job training for Bakersfield Adult School students in the Miscellaneous Services classes for the 2009-2010 school year:
 - a. Advanced Fabrication
 - b. Cummings Transportation
 - c. PCL Industrial Services, Inc.
13. Authorization to enter into Facility Agreements between Kern High School District/Bakersfield Adult School and the following facilities. The proposed agreements will provide classes within the Medical Assistant Program for the 2009-2010 school year:
 - a. Clinica Sierra Vista (Delano Community Health Center)
 - b. Clinica Sierra Vista (McFarland Community Health Center)
 - c. Dr. Jong Moon
 - d. Digestive Disease Center
14. Approval of request by Steel Stadiums, awardee for Bid No. 1832 - Mira Monte High School (Comprehensive High School No. 1-2004) Portion Two: Permanent Grandstands to authorize the substitution of Sub-Contractor. Due to unusually high work load commitment, Affordable Granite, Inc. and Structural Seating Company will be unable to perform the work as proposed on the Sub-Contractor's List. Steel Stadiums has requested approval to utilize Mike Russell Construction for this project.
15. Approval of request by Steel Stadiums, awardee for Bid No. 1832 - Mira Monte High School (Comprehensive High School No. 1-2004) Portion Two: Permanent Grandstands to authorize the addition of three Sub-Contractors. Due to circumstances beyond their control Steel Stadiums will be unable to perform the work as proposed on the Sub-Contractor's List, Steel Stadiums is requesting to utilize Howe Electric Construction, Inc., Samrod Corporation, and Quickie Patch Paving, Inc. for this project.
16. Approval of Resolution and Local Agreement for Child Development Services Contract Number CRPM-9036 between the Kern High School District/Bakersfield Adult School and California Department of Education/Child Development Programs.

The proposed agreement will provide funds to replace the air conditioning system units 2 and 3 in Bakersfield Adult School Child Care Center in accordance with the Child Care and Development Fund-Program for Facilities Renovation and Repair Projects for fiscal years 2009-2012. The total amount of the agreement shall not exceed \$20,000.00 Term of agreement is July 1, 2009 to June 30, 2012.

17. Authorization to extend Bid No. 1600 – District-wide Annual Contract: Fencing for the fourth year of a potential five-year contract with San Joaquin Fence and Supply. San Joaquin Fence and Supply proposed 4.9% increase for the 2009-2010 contract year. The third year contract usage was approximately \$170,000.00. Terms of the contract are December 1, 2009 to November 30, 2010.
18. Authorization to extend Bid No. 2225 – District-wide Purchase of Computer Equipment, Peripherals, and Supplies for the third year of a potential five-year contract with Dell Marketing, L.P. Dell Marketing, L.P. proposed a 1.66% increase for the 2009-2010 contract year. The second year contract usage was approximately \$1,920,000.00.
19. Authorization to extend Request for Proposal (RFP) No. 2262 – District-wide Environmental Services for the second year of a potential five-year contract with Hazard Management Services (HMS), Inc. HMS, Inc. proposed a 2.35% increase for the 2009-2010 contract year. The first year contract usage was approximately \$130,000.00.
20. Authorization to extend and add new line items of Bid No. 2284 – District-wide Annual Contract for Exterior and Specialty Painting for the second year of a potential five-year contract with Selbach Painting. Selbach Painting proposed a 3.0% increase for the 2009-2010 contract year. The first year contract usage was approximately \$104,852.00. The new line items are as follows:

<u>Line Item</u>	<u>Amount</u>
Roll-up Doors	\$200.00 per door
Bus Loading/Striping - Installation	\$2,600.00
Paint Tennis Courts – Paint & Strip	\$3,500.00 per court
21. Ratification of recordation of the Notice of Completion for Discovery Center Shade Structures. This Notice of Completion recorded on October 13, 2009.
22. Ratification of recordation of the Notice of Completion for Bid No. 1879 – Mira Monte High School HVAC Building 200 Split System Change. This Notice of Completion recorded on October 8, 2009.
23. Ratification of recordation of the Notice of Completion for Bid No. 1948 – East Bakersfield High School Parking Lot Repavement. This Notice of Completion recorded on October 7, 2009.
24. Ratification of recordation of the Notice of Completion for Bid No. 2310 – Bakersfield Adult School Child Care Center HVAC. This Notice of Completion recorded on October 8, 2009.

25. Ratification of recordation of the Notice of Completion for Bid No. 2314 – Vista West Continuation High School Classrooms 1-11 Flooring Asbestos Abatement. This Notice of Completion recorded on August 19, 2009.
26. Ratification of recordation of the Notice of Completion for RFQ No. 2327 – Frontier and Golden Valley High Schools Ticket Booth Electrical. This Notice of Completion recorded on October 27, 2009.
27. Approval of Professional Services Supplemental Authorization (PSSA) No. 10 for RFQ No. 1421 – Architectural Services for East Bakersfield High School Modernization 2005 to provide campus-wide exterior painting:
Architect: Renfro & Cuningham
This Increase: \$ 10,000.00
28. Approval of Change Order No. 17 for East Bakersfield High School Modernization 2005 for a total of \$82,394.91, as follows:
 - a. Bid No. 1907-03 (Growth) – Landscape and Irrigation
Contractor: Rudy’s Landscape and Irrigation Design
Original Contract Amount: \$ 255,620.00
Adjusted Contract Amount: \$ 235,761.41
This Decrease: \$ (407.04)
New Total: \$ 235,354.37
 - b. Bid No. 1907-04 (Growth) – Landscape and Irrigation
Contractor: Rudy’s Landscape and Irrigation Design
Original Contract Amount: \$ 255,620.00
Adjusted Contract Amount: \$ 235,354.37
This Increase: \$ 17,068.70
New Total: \$ 252,423.07
 - c. Bid No. 1910-01 (CTE) – Structural Steel and Metal Fabrications
Contractor: Shollenbarger-Borello, Inc. dba Golden State Steel
Original Contract Amount: \$ 56,779.00
Adjusted Contract Amount: \$ 0.00
This Increase: \$ 493.00
New Total: \$ 57,272.00
 - d. Bid No. 1910-01 (Growth) – Structural Steel and Metal Fabrications
Contractor: Shollenbarger-Borello, Inc. dba Golden State Steel
Original Contract Amount: \$ 983,247.00
Adjusted Contract Amount: \$ 0.00
This Increase: \$ 2,355.00
New Total: \$ 985,602.00
 - e. Bid No. 1910-02 (Growth) – Structural Steel and Metal Fabrications
Contractor: Shollenbarger-Borello, Inc. dba Golden State Steel
Original Contract Amount: \$ 983,247.00
Adjusted Contract Amount: \$ 985,602.00
This Increase: \$ 14,727.00
New Total: \$ 1,000,329.00

- f. Bid No. 1910-05 (Modernization) – Structural Steel and Metal Fabrications
Contractor: Shollenbarger-Borello, Inc. dba Golden State Steel
Original Contract Amount: \$ 687,974.00
Adjusted Contract Amount: \$ 755,515.00
This Increase: \$ 4,441.00
New Total: \$ 759,956.00
- g. Bid No. 1914-01 (Growth) – Architectural Woodwork and Casework
Contractor: Park & Company, Inc., dba J. Alexander Company
Original Contract Amount: \$ 57,750.00
Adjusted Contract Amount: \$ 0.00
This Increase: \$ 264.00
New Total: \$ 58,014.00
- h. Bid No. 1914-02 (Modernization) – Architectural Woodwork and Casework
Contractor: Park & Company, Inc., dba J. Alexander Company
Original Contract Amount: \$ 111,380.00
Adjusted Contract Amount: \$ 114,273.00
This Increase: \$ 178.00
New Total: \$ 114,451.00
- i. Bid No. 1920-06 (Modernization) – Gypsum Drywall and Metal Stud Framing
Contractor: Frye Construction, Inc.
Original Contract Amount: \$ 1,190,369.60
Adjusted Contract Amount: \$ 1,196,594.60
This Increase: \$ 265.00
New Total: \$ 1,196,859.60
- j. Bid No. 1924-01 (CTE) – Painting and Damproofing
Contractor: Wm. B. Saleh Co.
Original Contract Amount: \$ 13,421.00
Adjusted Contract Amount: \$ 0.00
This Increase: \$ 640.00
New Total: \$ 14,061.00
- k. Bid No. 1924-02 (CTE) – Painting and Damproofing
Contractor: Wm. B. Saleh Co.
Original Contract Amount: \$ 13,421.00
Adjusted Contract Amount: \$ 14,061.00
This Increase: \$ 450.00
New Total: \$ 14,511.00
- l. Bid No. 1924-01 (Growth) – Painting and Damproofing
Contractor: Wm. B. Saleh Co.
Original Contract Amount: \$ 19,522.00
Adjusted Contract Amount: \$ 0.00
This Increase: \$ 675.00
New Total: \$ 20,197.00

- m. Bid No. 1924-02 (Growth) – Painting and Damproofing
Contractor: Wm. B. Saleh Co.
Original Contract Amount: \$ 19,522.00
Adjusted Contract Amount: \$ 20,197.00
This Increase: \$ 250.00
New Total: \$ 20,447.00
- n. Bid No. 1924-03 (Growth) – Painting and Damproofing
Contractor: Wm. B. Saleh Co.
Original Contract Amount: \$ 19,522.00
Adjusted Contract Amount: \$ 20,447.00
This Increase: \$ 6,870.00
New Total: \$ 27,317.00
- o. Bid No. 1924-04 (Growth) – Painting and Damproofing
Contractor: Wm. B. Saleh Co.
Original Contract Amount: \$ 19,522.00
Adjusted Contract Amount: \$ 27,317.00
This Increase: \$ 522.00
New Total: \$ 27,839.00
- p. Bid No. 1924-01 (Modernization) – Painting and Damproofing
Contractor: Wm. B. Saleh Co.
Original Contract Amount: \$ 138,764.00
Adjusted Contract Amount: \$ 0.00
This Increase: \$ 2,562.00
New Total: \$ 141,326.00
- q. Bid No. 1924-02 (Modernization) – Painting and Damproofing
Contractor: Wm. B. Saleh Co.
Original Contract Amount: \$ 138,764.00
Adjusted Contract Amount: \$ 141,326.00
This Increase: \$ 1,125.00
New Total: \$ 142,451.00
- r. Bid No. 1928-09 (Growth) – Plumbing and Site Utilities
Contractor: Taft Plumbing Co., Inc.
Original Contract Amount: \$ 359,194.00
Adjusted Contract Amount: \$ 435,829.77
This Increase: \$ 7,978.65
New Total: \$ 443,808.42
- s. Bid No. 1931-07 (Growth) – Electrical, Communications and Fire Alarm
Contractor: A-C Electric Company
Original Contract Amount: \$ 331,924.00
Adjusted Contract Amount: \$ 377,368.00
This Increase: \$ 1,854.60
New Total: \$ 379,222.60
- t. Bid No. 1931-08 (Growth) – Electrical, Communications and Fire Alarm

Contractor: A-C Electric Company
Original Contract Amount: \$ 331,924.00
Adjusted Contract Amount: \$ 379,222.60
This Increase: \$ 3,794.00
New Total: \$ 383,016.60

u. Bid No. 1931-06 (Modernization) – Electrical, Communications and Fire Alarm

Contractor: A-C Electric Company
Original Contract Amount: \$ 1,237,772.00
Adjusted Contract Amount: \$ 1,270,136.00
This Increase: \$ 6,830.00
New Total: \$ 1,276,966.00

v. Bid No. 1931-07 (Modernization) – Electrical, Communications and Fire Alarm

Contractor: A-C Electric Company
Original Contract Amount: \$ 1,237,772.00
Adjusted Contract Amount: \$ 1,276,966.00
This Increase: \$ 6,940.00
New Total: \$ 1,283,906.00

w. Bid No. 1931-08 (Modernization) – Electrical, Communications and Fire Alarm

Contractor: A-C Electric Company
Original Contract Amount: \$ 1,237,772.00
Adjusted Contract Amount: \$ 1,283,906.00
This Increase: \$ 901.00
New Total: \$ 1,284,807.00

x. Bid No. 1938-02 (Growth) – Finish Carpentry

Contractor: Piper & DeVries, Inc. dba Omega Construction
Original Contract Amount: \$ 48,700.00
Adjusted Contract Amount: \$ 49,139.00
This Increase: \$ 1,618.00
New Total: \$ 50,757.00

29. Approval of Change Order No. 10 for Arvin High School Modernization 2005 for a total of \$54,188.45, as follows:

a. Bid No. 2105-15 – Asbestos Lead Abatement and Selective Demolition

Contractor: APC Contractors, Inc.
Original Contract Amount: \$ 633,000.00
Adjusted Contract Amount: \$ 798,751.29
This Increase: \$ 4,716.00
New Total: \$ 803,467.29

b. Bid No. 2107-02 (CTE) – Structural Steel

Contractor: Medford Construction, Inc.
Original Contract Amount: \$ 0.00
Adjusted Contract Amount: \$ 1,586.75

	This <u>Increase</u> :	\$	734.80
	New Total: \$		2,321.55
c. Bid No. 2107-04 – Structural Steel			
	Contractor: Medford Construction, Inc.		
	Original Contract Amount:	\$	688,500.00
	Adjusted Contract Amount:	\$	691,676.25
	This <u>Increase</u> :	\$	14,863.80
	New Total: \$		706,540.05
d. Bid No. 2109-10 – Lath, Plaster, Drywall, Doors, and Frames			
	Contractor: Frye Construction Inc.		
	Original Contract Amount:	\$	1,144,000.00
	Adjusted Contract Amount:	\$	1,233,610.86
	This <u>Increase</u> :	\$	9,779.37
	New Total: \$		1,243,390.23
e. Bid No. 2113-02 CTE – Electrical			
	Contractor: A-C Electric Company		
	Original Contract Amount:	\$	0.00
	Adjusted Contract Amount:	\$	99,247.00
	This <u>Increase</u> :	\$	1,263.00
	New Total: \$		100,510.00
f. Bid No. 2113-05 – Electrical			
	Contractor: A-C Electric Company		
	Original Contract Amount:	\$	5,827,536.00
	Adjusted Contract Amount:	\$	5,818,568.00
	This <u>Increase</u> :	\$	13,610.00
	New Total: \$		5,832,178.00
g. Bid No. 2114-07 – HVAC			
	Contractor: Journey Air Conditioning Co., Inc.		
	Original Contract Amount:	\$	857,363.00
	Adjusted Contract Amount:	\$	957,031.95
	This <u>Increase</u> :	\$	3,963.00
	New Total: \$		960,994.95
h. Bid No. 2122-03 – Insulation			
	Contractor: Alcal Arcade Contracting dba Insulcom		
	Original Contract Amount:	\$	64,700.00
	Adjusted Contract Amount:	\$	70,769.00
	This <u>Increase</u> :	\$	1,804.00
	New Total: \$		72,573.00
i. Bid No. 2136-07 – Doors, Frames, and Hardware			
	Contractor: Frye Construction Inc.		
	Original Contract Amount:	\$	440,000.00
	Adjusted Contract Amount:	\$	456,100.82
	This <u>Increase</u> :	\$	3,454.48
	New Total: \$		459,555.30

~~30. Award of Request for Quote (RFQ) No. 2316 – District wide Annual Purchase of Paint Supplies. Quote results will be available at Board meeting.~~

31. Reject all proposals for Request for Proposal (RFP) No. 2320 – District-wide Waste Management Services. Staff will review and redefine the scope of work for the project. Authorization to resolicit proposals for this project at a future date.

32. Award of Bid No. 2322 – Kern Valley High School Cafetorium Parking Lot Expansion to Burtch Construction in the total bid amount of \$846,587.00, which includes the base bid and additive alternate bid 1. The District received other bids as follows:

<u>CONTRACTOR</u>	<u>TOTAL BID AMOUNT</u> <u>(Includes Alternate Bid 1)</u>
Piper & DeVries, Inc. dba Omega Construction	\$861,600.00
Black/Hall Construction, Inc.	\$864,050.00
James E. Thompson, Inc. dba JTS Construction	\$874,500.00
Doug Ross Inc. dba Central Valley Asphalt	\$885,675.00
R.S. Wayne, Inc.	\$887,900.00
Don Kinzel Construction, Inc.	\$907,055.00
Granite Construction Company	\$1,172,940.00
Griffith Company	\$1,177,150.00
Bowman Asphalt, Inc.	\$1,216,052.67

33. Award of Bid No. 2335 – Kern Valley High School Athletic Field Scoreboards to Piper & DeVries, Inc. dba Omega Construction in the total base bid amount of \$34,000.00. The District received other bids as follows:

<u>CONTRACTOR</u>	<u>TOTAL BID AMOUNT</u>
Don Kinzel Construction, Inc.	\$46,400.00
James E. Thompson, Inc. dba JTS Construction	\$47,500.00
Brent Weaver Construction	\$48,607.00
Stephen Watts Construction	\$53,199.00
Fluoresco Lighting-Sign Maintenance Corporation	\$55,798.00
Jenn Construction Company	\$64,000.00

ADJOURNMENT

Adjournment

President Heinrichs adjourned the Annual Organizational Meeting of December 7, 2009 at 8:35 p.m.

Joel Heinrichs, President

J. Bryan Batey, Clerk

JH/JBB:bs