



KERN HIGH SCHOOL DISTRICT

5801 Sundale Avenue
Bakersfield, CA 93309-2924
(661) 827-3154 FAX: (661) 827-3301

BOARD OF TRUSTEES

Special Meeting
September 30, 2009

OFFICIAL MINUTES

PRELIMINARY

Call to Order

The September 30, 2009 Special Meeting of the Board of Trustees of the Kern High School District was called to order at 9:00 a.m. by Board President Joel Heinrichs, in Conference Room 'A' of the Administrative and Support Services Office, Kern High School District, 5801 Sundale Avenue, Bakersfield.

Members Present:

Joel Heinrichs, President
Ken Mettler, Vice President (*Attended Open Session only*)
J. Bryan Batey, Clerk
Bill Perry, Member
Chad Vegas, Member

Member(s) Absent:

None

Administrative Staff Member(s) Present:

Donald E. Carter, Superintendent
Dennis Scott, Associate Superintendent, Business
William R. Jones, Assistant Superintendent, Personnel
Joe Thompson, Associate Superintendent, Instruction
Rebecca A. Shipley, Administrative Assistant to the Board of Trustees and Superintendent

Administrative Staff Member(s) Absent:

None

Adoption of Agenda For Closed Session

Superintendent Carter announced no changes have been made or recommended for the Closed Session Agenda and asked for Board action to adopt. It was moved by Trustee Perry, seconded by Trustee Batey and carried that the agenda for Closed Session be adopted.

Hearing of Citizens on Closed Session Agenda

President Heinrichs asked if any citizen was present who wished to address the Board of Trustees on any item to be considered in Closed Session. Hearing no request to make comments, the Board adjourned to Closed Session at 9:01 a.m.

ADJOURNMENT TO CLOSED SESSION

**Adjournment to
Closed Session**

The following Closed Session agenda items were considered by the Board of Trustees:

Public Employee Administrative Appointment:

- A. Dean of Retention, Arvin High School

ADJOURNMENT FROM CLOSED SESSION

**Adjournment from
Closed Session**

The Board of Trustees adjourned Closed Session at 9:03 a.m.

RECONVENING IN OPEN SESSION

**Reconvening in
Open Session**

The Board of Trustees reconvened in Regular Session at 9:10 a.m. in Conference Room 'A' of the Kern High School District Administrative and Support Services Office.

Flag Salute

Board President Heinrichs asked the Board's Administrative Assistant, Rebecca Shipley, to lead Trustees and audience members in the flag salute.

**Adoption of
Final Agenda**

It was moved by Trustee Batey, seconded by Trustee Perry and carried that the Final Agenda be approved with changes as announced by Superintendent Carter.

REPORT FROM CLOSED SESSION

**Report from
Closed Session**

In Closed Session, Trustees approved the following administrative appointment:

- Johnny Duenas was appointed Dean of Retention at Arvin High School

No other action was taken in Closed Session by the Board of Trustees.

SUPERINTENDENT'S REPORT

Superintendent's Comments on District Activities

No comments.

COMMUNICATIONS

Communications

No communications were shared with Trustees at the Board meeting. Superintendent Carter reported that all communications received for the Board of Trustees have been forwarded to the Trustees under separate cover.

HEARING OF CITIZENS

Hearing of Citizens

No requests were submitted to address the Board of Trustees.

SUPERINTENDENT'S OFFICE

No items.

INSTRUCTIONAL SERVICES

No items.

PERSONNEL SERVICES

No items.

BUSINESS SERVICES

No items

ADMINISTRATIVE REPORT

*Items required by law and/or items in accordance with the District
Administrative Code and/or the Education Code*

**Administrative
Report**

It was moved by Trustee Batey, seconded by Trustee Perry and carried with unanimous vote that all items on the Administrative Report be approved as presented.

Superintendent's Office

No items

Instructional Services

No items.

Personnel Services

No items.

Business Services

1. Approval giving the authority to sign emergency checks for the following Kern High School District administrative positions: Superintendent, Associate/Assistant Superintendent, Instruction; Associate/Assistant Superintendent, Personnel; Administrative Assistant to the Board of Trustees and Superintendent; Director, Business Administration; Director, Business Services; Director, Fiscal Services; and Director, Budget.

2. Authorization to solicit bids for District-wide Reconditioning of Football Equipment.
3. Ratification of retroactive authorization to solicit bids for the purchase of food services equipment.
4. Award of Bid No. 2329 - District-wide Purchase of Food Service Equipment as follows:

Vendor

Duray/J.F. Duncan Industries, Inc.	\$37,120.01	Refrigerated Self-Serve Cabinet; Heated Self-Serve Cabinet; and Dual Hot & Cold Operation Self-Serve Cabinet.
Arrow Restaurant Equipment	\$41,382.89	Dual Temperature Refrigerator/Freezer; Hot/Cold Buffet Style Mobile Serving Unit; and Refrigerated Salad Bar.

The District received nine other bids from American Energy Restaurant Equipment, LLC, Boelter Contract & Design of CA LLC, Economy Restaurant Equipment & Supply, J & E Restaurant Supply, Kamran & Company, Inc., Perfection Stainless Fabrication, Inc., Sam Tell and Son, Inc., Silicon Valley Shelving & Equipment Co., Inc., and TriMark/Economy Restaurant Fixtures.

ADJOURNMENT

Adjournment

President Heinrichs adjourned the Special Meeting of September 30, 2009 at 9:15 a.m.

Joel Heinrichs, President

J. Bryan Batey, Clerk

JH/JBB:bs