



KERN HIGH SCHOOL DISTRICT

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BOARD OF TRUSTEES

Special Meeting and Board Study Session
December 15, 2008

OFFICIAL MINUTES

PRELIMINARY

Call to Order

The December 15, 2008 Special Meeting of the Board of Trustees of the Kern High School District was called to order at 8:00 a.m. by Board President, Joel Heinrichs, in the Board Room of the Administrative and Support Services Office, Kern High School District, 5801 Sundale Avenue, Bakersfield.

Members Present:

J. Bryan Batey, President
Joel Heinrichs, Vice President
Ken Mettler, Clerk
Bob J. Hampton, Member
Chad Vegas, Member

Member(s) Absent:

None

Administrative Staff Member(s) Present:

Donald E. Carter, Superintendent
Dennis Scott, Associate Superintendent, Business
William R. Jones, Assistant Superintendent, Personnel
Joe Thompson, Assistant Superintendent, Instruction
Rebecca A. Shipley, Administrative Assistant to the Board of Trustees and Superintendent

Administrative Staff Member(s) Absent:

None

Adoption of Final Agenda

It was moved by Trustee Mettler, seconded by Trustee Vegas and carried that the Final Agenda be approved with changes as announced by Superintendent Carter.

Hearing of Citizens on Items Listed on Closed Session Agenda

Board President Heinrichs asked if anyone would like to publicly comment on the agenda item listed on the Closed Session agenda. No requests were received.

SUPERINTENDENT'S REPORT

Superintendent's Comments on District Activities

Superintendent's Comments on District Activities

Superintendent Carter reported a request was received at the December 8, 2008 Annual Organizational Meeting regarding student attendance at a special festival at the Fox Theatre in Bakersfield to view the Presidential Inauguration. At that Board meeting, a report was promised for the Board of Trustees at this Special Meeting regarding the feasibility and costs of busing students to the Fox Theatre for this event. Superintendent Carter stated that the principals at the high schools discussed this request at their recent meeting and determined they have the facilities and setup required at each site to appropriately cover the Presidential Inauguration on January 20th. Students will view this event either in the high school's performing arts center or a classroom. For the event scheduled at the Fox Theatre, the high school principals did not feel this would add any additional instruction to the regular instructional activity and would be an unneeded expense. Trustee Perry commented he was pleased that this historical activity will be viewed by students. Trustee Batey agreed and also commented that, during this budget crisis, no additional funds should be expended. Associate Superintendent Thompson reported he had met recently with the organizers of this event, including Mrs. Bernita Jenkins and the owner of the Fox Theatre. "We had a good conversation and walked through what the principals discussed, that a thorough job would be accomplished on the high school campuses without transporting students to the Fox Theatre. Principals indicate they could broadcast this event to their sites, and the government teachers will lead students in a good discussion about what is transpiring."

COMMUNICATIONS

Communications

No communications were shared with Trustees at the Board meeting. Superintendent Carter reported that all communications received for the Board of Trustees have been forwarded to the Trustees under separate cover.

HEARING OF CITIZENS

Hearing of Citizens

No requests were submitted to address the Board of Trustees.

SUPERINTENDENT'S OFFICE

No Items.

INSTRUCTIONAL SERVICES

Proposed Clarification to Administrative Code Policy 613.8P Regarding Canine Drug Detection

Deleted from Final Agenda – No report or action taken

PERSONNEL SERVICES

No Items.

BUSINESS SERVICES

Final Audit report
for the 2007-2008
School Year

The Final Audit Report for the 2007-2008 school year as prepared by Mayer Hoffman McCan P.C. was presented to the Board of Trustees as an informational item. The report was included under separate cover. Also included with the Final Audit Report was the Kern High School District General Obligation Bonds, 2004 Election, Series A, B and C, Audit Report for the Fiscal Year ended June 30, 2007. A copy of both reports is on file with these official minutes. Trustees Heinrichs and Mettler commented they attended the final meeting with the auditors and were pleased to receive such a good audit report for the Kern High School District.

ADMINISTRATIVE REPORT

*Items required by law and/or items in accordance with the District
Administrative Code and/or the Education Code*

Administrative
Report

It was moved by Trustee Batey, seconded by Trustee Mettler and carried with a unanimous vote that the Administrative Report be approved as presented.

Superintendent's Office

No Items

Instructional Services

1. Approval of Instructional Materials contract CIMS-8144 between the California Department of Education and Kern High School District for the 2008-09 school year. The funds will be used to purchase developmentally appropriate and curriculum related instructional materials and supplies for Bakersfield Adult School's Child Care Center.
2. Approval of the following short term consultants:
 - **Mr. Ron Rohac**, to provide an services to the Kern High School District in the field of Specially Designed Academic Instruction in English (SDAIE). The consultant will visit and observe content area classrooms to gain an understanding of the specific needs of our students and teachers. Mr. Rohac is an expert in the field of Specially Designed Academic Instruction in English (SDAIE) focusing on the methodology necessary to successfully teach content area curriculum to second language learners. His practical approach to teaching will give our content area teachers the confidence and tools to work successfully with our English learner (EL) population. *Funding Source: Categorical Federal Funds/Title I/Special Projects.*
 - **Vicki Phillips** to conduct Personal Development seminar on the East Bakersfield Campus that focuses on equipping teachers to better work with at-risk student. Objectives for this seminar include giving teachers tools to motivate their at-risk

students, understand teaching and learning styles, promote student responsibility, teach pro-social attitudes, behavior and skills, and handle discipline in a positive way. *Funding Source: Categorical/ Quality Education Investment Act/QEIA*

Personnel Services

No Items

Business Services

1. Authorization to execute a permanent Non-Exclusive Easement and Certificate of Acceptance for Kern High School District from North of the River Recreation and Parks District in connection with North High School sewer line relocation. A temporary Non-Exclusive Easement and Certificate of Acceptance for Kern High School District from North of the River Recreation and Parks District was approved at the April 7, 2008 Board Meeting.
2. Approval of Resolution for the Impoundment of Local Tax Revenues to anticipate pending claims and/or litigation. This resolution will authorize the Superintendent or his designee to increase the level of impounds in the Kern County Treasury.
3. Authorization to enter into an agreement between Kern High School District and the City of Shafter. The proposed agreement will provide use of Aquatics Facilities for conducting a swimming program. Term of agreement is December 1, 2008 through June 30, 2009.
4. Authorization to enter into an agreement between Kern High School District and the City of Bakersfield for the use of the pool facilities at McMurtrey Center, Silver Creek Park and Martin Luther King Junior Center for District recreational and competitive purposes for the period of February 2, 2009 through May 18, 2009.
5. Ratification of recordation of the Notice of Completion for Bid No. 1750 – Shafter High School: Growth Expansion, Modernization, & New Cafeteria: Fire Sprinkler System - Buildings 100, 200, 300, 400, 600, 700, 800, 900, 1000, 1100, and 1200. This Notice of Completion recorded on November 24, 2008.
6. Ratification of recordation of the Notice of Completion for Rebid No. 1796 – Shafter High School: Growth Expansion, Modernization, & New Cafeteria: Chain Link Fencing. This Notice of Completion recorded on November 24, 2008.
7. Ratification of recordation of the Notice of Completion for Bid No. 1932 – East Bakersfield High School: Site Demo Phase 1. This Notice of Completion recorded on November 24, 2008.
8. Ratification of award for Rebid No. 1927 – East Bakersfield High School Modernization 2005: Hydraulic Elevators to Otis Elevator Company, A United Technologies Company in the total negotiated amount of \$102,560.00.

9. Approval of Change Order No. 20 for Mira Monte High School (Comprehensive High School No. 1-2004) Portion Two for a total of \$35,331.08, as follows:

a. Bid No. 1822-03 – Finish Carpentry

Contractor:	AMG & Associates, Inc.
Original Contract Amount:	\$ 1,365,000.00
Adjusted Contract Amount:	\$ 1,375,789.00
This <u>Decrease</u> :	\$ (5,000.00)
New Total:	\$ 1,370,789.00

b. Bid No. 1837-06 – Painting and Special Coatings

Contractor:	Ro's Precise Painting, Inc.
Original Contract Amount:	\$ 428,100.00
Adjusted Contract Amount:	\$ 457,948.27
This <u>Increase</u> :	\$ 1,800.00
New Total:	\$ 459,748.27

c. Bid No. 1872-04 – Paving Package Number 4

Contractor:	Griffith Company
Original Contract Amount:	\$ 1,063,697.00
Adjusted Contract Amount:	\$ 1,262,116.68
This <u>Increase</u> :	\$ 38,531.08
New Total:	\$ 1,300,647.76

10. Approval of Change Order No. 3 for East Bakersfield High School Modernization 2005 for a total of \$1,161.56, as follows:

a. Bid No. 1933-03 (Growth) – Earthwork and Grading – Phase 1

Contractor:	Valley Tree & Construction
Original Contract Amount:	\$ 296,000.00
Adjusted Contract Amount:	\$ 341,643.18
This <u>Increase</u> :	\$ 1,161.56
New Total:	\$ 342,804.74

11. Approval of Change Order No. 2 for Bid No. 2265 – Installation of Carpeting in Classrooms at Ridgeview, Liberty, and Centennial High Schools:

Contractor:	Metro-Floors, Inc.
Original Contract Amount:	\$ 399,192.00
Adjusted Contract Amount:	\$ 412,392.00
This <u>Decrease</u> :	\$ (58,626.52)
New Total:	\$ 353,765.48

12. Award of Bid No. 1941 – East Bakersfield High School Modernization 2005: Overhead Coiling Doors and Loading Dock Equipment to Robert B. Moss, Jr. Architectural Specialties in the total base bid amount of \$23,321.00. The District received one other bid as follows:

CONTRACTOR
Kern Door Co., Inc.

BID AMOUNT
Bid found non-responsive

13. Award of Bid No. 2284 – District-wide Annual Contract for Exterior and Specialty Painting to Selbach Painting in the total bid amount of \$156,295.35. The District received other bids as follows:

<u>CONTRACTOR</u>	<u>BID AMOUNT</u>
Webster Painting	\$223,527.90
U.S. National Corporation dba Jimenez Painting Co.	\$226,893.50
Prime Painting Contractors, Inc.	\$233,188.00
Everlast Painting Co.	\$238,918.00
Frank Calistro, Inc.	\$269,942.00
Economos Painting	\$386,152.10
Color New Co.	\$825,245.40

BOARD STUDY SESSION

Introduction to Board Study Session

A Board of Trustees Study Session was called to order at 8:20 a.m. by Board President Heinrichs. Superintendent Carter thanked the Trustees for being available this morning to discuss two very important topics. The first item was an overview and timeline about the current status of the State budget, followed by a discussion on the process for dealing with budget priorities.

Budget Priority Process

Budget Priority Process

Associate Superintendent Scott reported that the Governor called for a Special Legislative Session on October 28, 2008 to deal with a revenue shortfall of \$10.0 billion. His plan was to increase revenues by a 1.5% sales tax increase and an increase in vehicle registration fees. On the reduction side as it applies to education, the Governor proposed reducing education funding by \$2.5 billion, which would be a reduction to the Kern High School District of \$12.0 million. By November 30, 2008, the 2007-08 legislature failed to take action to close the budget shortfall and many current legislative members were termed out or not-reelected to their elected positions with the November election.

On December 1, 2008, the Governor declared a fiscal emergency under Proposition 58. The Legislature then had 45 days to pass legislation to address the fiscal emergency and no additional business can be conducted. The Governor proposed, at that time, that the deficit over the next 18 months would be estimated at \$28.0 billion.

However, on December 10, 2008, the Governor declared the budget gap has increased by \$3.6 billion, including \$14.8 billion in the current year. By June 2010, the estimated deficit would be \$40.0 billion and the State could be out of operating cash by February 2009. “The Department of Finance and the State Controller have both indicated that, unless the legislature deals with this problem, the State of California will be out of operating cash by February, 2009.”

Associate Superintendent Scott reported the Governor has to present his proposal for the 2009-10 budget by January 10, 2009. There will be mid-year reductions to education. The Governor is recommending a revenue limit reduction, but full flexibility to school districts to be able to transfer categorical funds to the General Budget. This would be very beneficial to

the Kern High School District to have this flexibility. The Democrats have put forth a proposal for categorical reductions in the current year with limited flexibility to transfer unspent categorical funds. The Legislative Analyst Office is recommending specific categorical reductions in the current year, but elimination of programs in 2009-10. Associate Superintendent Scott presented information regarding important dates:

By January 10, 2009	Governor will present his budget for the 2009-10 fiscal year
January 12 and 16	Board of Trustees holds Goal Setting workshops
January 16, 2009	Proposition 58 Special Session ends
January 23, 2009	Board of Trustees Budget Study Session
February 3, 2009	Board of Trustees Regular Meeting
February 20, 2009 (<i>Tentative</i>)	Board of Trustees Special Meeting
March 2, 2009	Board of Trustees Regular Meeting
March 15, 2009	Legal deadline for Certificated Layoff Notices, etc.

Associate Superintendent Scott reported that the above timelines require that certain action must be developed and taken prior to the March 15th date and also prior to any bargaining with employee groups for the next contracts. Additional cuts will be made Statewide to education and there will be cuts faced by the Kern High School District. It is premature, at this time, to identify specific programs or amounts until the Legislature takes action on mid-year cuts and the Governor presents his budget for 2009-10. However, with the anticipation of major expenditure reductions, the Board of Trustees needs to identify the process to use to identify cuts.

Superintendent Carter added another concept to frame the discussion regarding budget priorities. "The District is in the third year of a three-year contract with certificated employees. That contract runs through June 30, 2009. As we wrestle with this budget proposal, we need to keep in mind that any proposals to deal with this budget situation through the bargaining process, the timing is such that the March 15th deadline for notification precedes the closure of the current contract. So while looking at contracts with employees would be appropriate for the next term of that contract, mid-year cuts for this year will be controlled by the current contract and any layoff notices that would need to be given to certificated employees for 2009-10 that would involve bargaining, will fall within the scope of bargaining and would probably be precluded from reaching conclusion prior to March 15th. So we do have some timing issues there that need to be kept in mind." Superintendent Carter asked Board President to lead discussion about the priorities of the Board of Trustees as the process is developed.

Trustee Vegas asked if Trustees would be asked to identify their value system. Associate Superintendent Scott reported there are two items. The first is, what process does the Board wants to follow and what items are important to the Board as we move through the process. Associate Superintendent Scott reminded Trustees that the District administration does not

know how the state legislature is going to act. “Some of the cuts made at the State level could leave little discretion for school districts. The State could come through with a proposal to cut major programs, such as instructional materials. With this type of proposal, there would be little discretion for Kern High School District on making reductions. On the other hand, if we saw a proposal...where there is a reduction to the revenue limit and no flexibility on the categorical side, that would cause us to have really significant cuts.”

Trustee Vegas reported from his perspective philosophically, “ I think what we have to go after first is to go after any fat from the District Office. Even though that would not be a significant amount, ...if it saves a teacher or a classified staff member, then it is worth doing in my mind. Do we really have to have the cars (district pool cars) in place at the District Office, as opposed to having a teacher in the classroom.” He also suggested elimination of the Post Retirement Consultant Projects. “We have people who are retired and coming back, they are double dipping. It is a premium and a luxury that I don’t think we should be offering in the middle of a budget crisis. Another luxury is I would hate be paying a teacher who is out on sabbatical and laying off another teacher.” Trustee Batey asked if those items are contract issues. Trustee Vegas responded, “I have no idea how much is in the contract, or not. But, here’s my point, if they’re bonus projects, I’m more inclined to go after the bonus issues before I want to go after personnel.” Trustee Vegas also suggested a review of the “golden handshake” for employees to determine if would be beneficial to the District financially. He also reported that some coaches have suggested to him a possible elimination of JV sports, along with elimination of some coaching positions.

Board President Heinrichs asked Trustees if it was their intent to protect the instructional programs, the classroom teacher and keep class sizes as manageable as possible as a reasonable, generally-shared goal? Trustees agreed. Trustee Vegas, reported he was recommending that cuts be made with a goal of keeping reductions away from the classroom. “If we can save a classroom teacher or classified employee, then it would be worth it.” Trustee Mettler reported it was so important to keep all offerings, especially considering the renewed focus on career technical education. “We need to keep class sizes down and not look at layoffs.”

Trustee Heinrichs reported his recommendation was to look at transportation policies stating, “We may have some areas where students could actually walk to a closer high school instead of transporting them to another high school.” Trustee Mettler asked for a utilization study of school buses and asked if school transportation was a legal requirement. Associate superintendent Scott reminded Trustees that the territory of Kern High School District is huge, from the base of the Grapevine to an area north of Shafter and each day approximately 1/3 of the student body is transported to school.

Trustee Batey recommended a philosophical commitment to protect the reserves as much as possible. Trustee Heinrichs supported that recommendation by recommending a three-year plan regarding management of the reserves. Trustee Batey asked for a report on the athletic programs, including what programs are offered and the related cost to the District. “If we cut sports, what does that mean for budgets and classroom size?”

Trustee Heinrichs reported some instructional programs will need to be cut and choices need to be made. He suggested utilizing instructional aides more in the classroom in order to possibly offer classes such as Health in a larger class-size setting. He further commented that not all instructional programs are treated equally, and commented on the course requirements for health. “We should not make cuts across the board, because some courses are more

important than others.” Trustee Batey commented on a proposal to require different class sizes for the core curriculum. Superintendent Carter reported there is no language in the current collective bargaining agreement to limit class sizes in the core subjects. “We can tell you average class sizes.” Trustee Vegas also commented on the class size as dictated by the actual number of people that can legally fit into the room per the fire department regulations. Trustee Batey talked about the cost when a student has to re-take a class in order to seek a passing grade. Superintendent Carter reported there is a concern and currently categorical funding provides opportunities for schools to provide additional opportunities for those students including remedial courses and summer school opportunities. “There is a concern in that area. Schools have tried to take advantage of categorical supplemental funding for students that fail, such as supplemental hourly monies for an eighth period after school, Workforce Academy, Summer School, etc. as ways so that those students are not taking a seat away during a regular term of the class. If the State were to cut summer school funding or supplemental hourly funding, the District would not have that available. Then, all of those students who fail would be placed in a regular classes when we currently serve them in alternative programs.”

Associate Superintendent Scott reminded Trustees that additional, substantial deep cuts may need to be made prior to March 15, 2009 in order to maintain a positive certification for the budgets. “If we do not make those recommended reductions, and you were faced then with the Second Interim Financial Report or with an unqualified audit, then someone else will make the recommendations.” Superintendent Carter reported that, without knowing the magnitude of cuts we face, or what form those cuts will be or when they will take place, we have been analyzing different scenarios. We actually have put some programs or anticipated reductions in place. We have put in place a significant reduction for extended day periods at each school sites for Spring Semester 2009. “We believe that is the prudent thing to do.”

With regards to questions from Trustees about the process for recommending budget reductions, Superintendent Carter reported that one of the areas where additional direction and clarity is needed from the Board is the topic of expansion of career technical education. “Is that a program that will be protected in this budget reduction process? In order to expand career technical education during this time of budget reductions, it would somewhat necessitate further cuts in the non-CTE areas. To what degree does this Board want to continue with its expansion of CTE offerings if it would mean additional reductions in the core curriculum thereby eliminating other programs and/or raising class sizes. That philosophical guidance in terms of what is the status of CTE in this time of budget reductions would be helpful in our planning.”

Trustee Batey asked why it would be an “either/or” situation and if current teachers could be re-trained or re-certified for a CTE course? Superintendent Carter responded that his fear is that, as we recruit career technical teachers who are not credentialed in the core curriculum, then the current requirements from this Board for graduation and the current requirements for the State would necessitate raising class sizes in the core curriculum. Clearly there are innovative ways. If the reductions to this District are at the magnitude that the Governor has proposed, or to the magnitude to what the Republicans are recommending, then we need to know the Board’s philosophy regarding CTE programs.

Trustee Vegas asked for a study into additional funds for the District by providing additional services for home schooled students, including participation in programs such as athletics or band. “I went to a graduation for home schooled students and there were 700 people in the audience.”

Trustee Batey asked if the Board of Trustees was interested in determining which programs could or could not be eliminated at each of the school sites. Trustee Vegas indicated he would support the school site principals maintaining autonomy as long as the District's Open Enrollment and Intra District Transfer policy requirements were opened up more.

Trustee Heinrichs asked Trustees for discussion regarding the process. A further update will be provided at the January 5, 2009 Regular Meeting. "When we know the magnitude of the cuts that need to be observed, we will communicate that to the Board", reported Superintendent Carter.

Career Technical Education Implementation Plan

Career Technical Education Implementation Plan

A report on implementing the Career Technical Education Plan was introduced by Associate Superintendent Thompson and presented by Scott Cole, Director of Career Technical Education. Associate Superintendent Thompson reported on the administrative members who worked on the working group, which also included Trustee Heinrichs.

Scott Cole shared some of the findings of the committee with Trustees, including:

- Current student enrollment is 36,428, of which 63.8% are currently sitting in a CTE course. 88.1% of those students are taking an additional CTE course.
- 1,039 students are served in CTE programs at the Regional Occupational Center.
- 243 courses are offered district-wide.
- 1,073 CTE sections are offered district-wide, offering 6002 sections. The average CTE class size is 29.92. The percentage of CTE sections is 17.87%.
- There are 13 funded California Partnership Academies.

A plan is being recommended by the Career Technical Education Committee to add to existing graduation requirements to require that each student complete one or more of the following pathways:

1. An approved college preparatory course of study, or
2. An approved career education pathway that is consistent with the students' interests, needs and aspirations, or
3. An approved individual pathway designed to meet the student's academic and career needs and interests.

This recommendation also includes a directive to be approved by the Board of Trustees including:

- Identification of facility needs to fully implement this graduation requirement and solutions to meet these facility needs.
- Identification of staffing needs to fully implement this graduation requirement and solutions to meet these staffing needs.
- Identification of strategies to free room in student schedules to maximize access to pathway courses.
- Identification of strategies to shift the Kern High School District culture from a "college going culture" to a culture of "lifelong learning."

The three approved pathways would include a change in the current Kern High School District graduation requirements. With the College Preparatory Pathway, students would be required to complete three (3) year-long courses within the E-G subject areas to fulfill the 15 year long high school courses A-G requirement. College prep students currently complete 12 of the 15 year long course requirements to graduation. College Preparatory Pathway students would be required to complete three additional courses to complete the A-G requirements. However, most college prep students take significantly more courses than required currently.

Under the Career Education Pathway, students would be required to complete four semester long courses (six semesters are recommended) within one of the career pathways available at each high school. Pathways with approved Model Curriculum Standards approved by the State of California includes the following tracks:

- ✓ Agriculture and Natural Resources
- ✓ Arts, Media and Entertainment
- ✓ Building Trades and Construction
- ✓ Education, Child Development and Family
- ✓ Energy and Utilities
- ✓ Engineering and Design
- ✓ Fashion and Interior Design
- ✓ Finance and Business
- ✓ Health Science and Medical Technology
- ✓ Hospitality, Tourism and Recreation
- ✓ Information Technology
- ✓ Manufacturing and Product Development
- ✓ Marketing, Sales and Service
- ✓ Public Services
- ✓ Transportation

With the approval of the high school principal, or designee, students will complete a pathway consisting of six semester long courses designed to allow the student to meet a specific educational plan. Examples of students choosing this pathway includes:

1. Special Education students
2. Students opting out of the College Preparatory Pathway their senior year
3. Students choosing to complete CTE classes from a variety of career pathways
4. Remediation students focusing on literacy and numeracy classes to pass the CAHSEE and graduate
5. Students transferring into the District in their senior year and are unable to meet the Career Pathway requirement
6. Continuation high school students

Staffing needs are an important consideration as the Board of Trustees moves forward with a process to approve required pathways for all students. Scott Cole reported that the Pathway graduation requirements could be implemented with minimal staffing with 30 credits required for College Preparatory Pathways, 20 credits required for Career Preparatory Pathways and 30 credits required for Individual Pathways (also known as the 30.20.30 plan). To move to a requirement of 30 credits required for College Preparatory Pathways, 30 credits required for Career Preparatory Pathways and 40 credits required for Individual Pathways would require significant changes in personnel as up to 161 sections would need to be created through consolidation or redistribution (also known as the 30.30.40 plan).

The 30.20.30 plan provides flexibility to allow school sites to plan for some of the challenges in maximizing access to pathways. However, there are many challenges including the constantly changing State of California budget, programs for the remediation students, students who transfer into the Kern High School District from other districts, educational program for continuation high school students, individual plans and waivers for special education students, student interest and choices with career exploration and the funnel effect of creating more advanced sections.

The 30.30.40 plan presents additional challenges including the addition of between 43 – 161 sections (and maybe even more), staffing challenges and needed expansions of facilities.

In addition there would be a culture shift in the Kern High School District to identify lifelong learning, which could potentially be expanded into a six-year plan. The District’s transcript for students would be revised to include identification of the approved pathway for each student. Other needs include the development of pathway literature, including posters and brochures for each site and parent letters/handbooks.

The timeline for implementing the pathways, contingent upon Board approve, includes:

January, 2009	Board action on Pathway Plans
February and March 2009	Presentation of Pathway plans to principals and assistant principals
	Graduation changes sent to school sites for inclusion in the parent handbook
	Work with Data Processing Department on AS400 and transcript changes necessary to accommodate Pathway plan
	Prepare pathway literature for students and parents
March and April 2009	Work on developing guidance plans and/or changes to current guidance plans
	Conduct staff development sessions with counselors
	Create CTE/Pathways website with pathways and pathway information
April and May 2009	Distribute materials to parents and students at Freshman Orientation and Freshman Orientation
June and July 2009	Parent letters home from school site
August 2009	Materials prepared and sent to school sites for back-to-school meetings
	Follow-up staff development sessions with counselors

October or November 2009	Possible 2 nd annual “Industry Night” to build a pool of potential CTE teacher candidates
December 2009	Follow-up on Pathway presentation to Board of Trustees on status of Pathway plan
February and March 2010	Update on Pathway literature based on schedule changes and/or expansion Update on CTE/Pathways web site
March and April 2010	Distribution of new materials for Freshman Orientation and Registration

**Closing Comments
to Board Study
Session**

A question was asked about the service classes, where a student might be assigned to serve as an instructional assistant-type in a classroom and receive miscellaneous credit (elective), but would not require a classroom or additional teacher.

Board President Heinrichs asked for direction from the Board whether there was interest in a recommendation on the 30.30.40 plan (full three-year pathway with the understanding that it will bring challenges with regards to staffing and facilities) or the 30.20.30 plan (lower level plan which would only require modest adjustments at this time, and including a proposal to increase it at a later date to the 30.30.40 plan. Trustees Batey and Mettler both spoke in favor of beginning with the 30.20.30 plan, because it would be an honest attempt to offer career pathways, with the intention to move to the 30.30.40 plan. Trustee Heinrichs expressed concern that, if there wasn't the caveat of a definite timeline for moving to the 30.30.40 plan, that it would just get put off. Trustee Batey spoke again in favor of the 30.20.30 because of the facilities and staffing issues. Trustee Vegas spoke in favor of the 30.30.40 plan stating that facilities changes should be started as early as January 2009. Associate Superintendent Scott reminded Trustees that the process for the State of California is a very lengthy one. “If you said to me today, go and modernize one of our high schools – you’re probably 2 ½ to 3 years away before you could occupy that building with a brand new technical facility. And that’s only after the high school has identified these career technical programs and believe they can get teachers to teach the courses.”

Board President Heinrichs suggested that a proposal be developed for action at the January 5, 2009 Board Meeting whereby the 30.20.30 plan would be implemented for the Class of 2013 and 2014, and the 30.30.40 plan would be implemented beginning with the Class of 2015. “Obviously if circumstances change or the budget reductions become so dire, it could be changed.”

ADJOURNMENT TO CLOSED SESSION

**Adjournment to
Closed Session**

President Heinrichs adjourned the Open Session of the Special Meeting of November 3, 2008 at 9:45 a.m. to Closed Session in Conference Room ‘B’.

ADJOURNMENT

President Heinrichs adjourned Closed Session of the Special Meeting of December 15, 2008 at 1:15 p.m.

Joel Heinrichs, President

J. Bryan Batey, Clerk

JBB/KM:bs