



KERN HIGH SCHOOL DISTRICT

5801 Sundale Avenue
Bakersfield, CA 93309-2924
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BOARD OF TRUSTEES

Special Meeting
November 13, 2008

OFFICIAL MINUTES

PRELIMINARY

Call to Order

The November 13, 2008 Special Meeting of the Board of Trustees of the Kern High School District was called to order at 1:30 p.m. by Board President, J. Bryan Batey, in Conference Room 'A' of the Administrative and Support Services Office, Kern High School District, 5801 Sundale Avenue, Bakersfield.

Members Present:

J. Bryan Batey, President
Joel Heinrichs, Vice President
Ken Mettler, Clerk
Chad Vegas, Member

Member(s) Absent:

Bob J. Hampton, Member

Administrative Staff Member(s) Present:

Donald E. Carter, Superintendent
Dennis Scott, Associate Superintendent, Business
William R. Jones, Assistant Superintendent, Personnel
Joe Thompson, Assistant Superintendent, Instruction
Rebecca A. Shipley, Administrative Assistant to the Board of Trustees and Superintendent

Administrative Staff Member(s) Absent:

None

Adoption of Final Agenda

It was moved by Trustee Heinrichs, seconded by Trustee Vegas and carried that the Final Agenda be approved with changes as announced by Superintendent Carter.

SUPERINTENDENT'S REPORT

Superintendent's Comments on District Activities

Superintendent's Comments on

Superintendent Carter reported the 2008-09 State budget was released very late by the Governor on September 23, 2008, which included a \$3.0 billion funding reduction to

District Activities

education. That translated to a \$17.0 million funding reduction to Kern High School District. The Governor has now called a Special Session of the legislature to immediately deal with the looming budget crisis for the State, and is proposing to deal with the current budget situation through a mix of both cuts and taxes. There are also special requests to members of the legislature to act swiftly, hopefully this month; however, there are many members in the legislature who were replaced during the November election, and newly elected legislators will take their new seats in December. The Governor has now proposed a cut to expenditures of \$4.5 billion statewide, which includes a \$2.2 billion reduction to education. That translates to \$12.0 million funding reduction for Kern High School District, on top of the \$17.0 million already reduced this past Spring and Summer for the 2008-09 school year. Superintendent Carter reported that members of the Superintendentcy have already been meeting to develop a plan for dealing with the budget deficit, including instituting an immediate hiring freeze (while recognizing some emergency situations will exist), freezing all new non-personnel expenditures during the duration through Fall Semester 2008-09, and eliminating all staff travel (urgent matters will require the written approval of a member of the Superintendentcy). Other measures include a possible reduction in the Spring 2009 Semester of five or six extended day periods at each site, limiting the supply and equipment purchases, limiting discretionary period subs, limiting or eliminating short term consultants unless urgent, and suspending capital improvements purchased out of the principal's budgets. A special meeting of the Principals' Advisory Council has been scheduled for November 14, 2008 to review these items with school site and department leaders.

Trustee Vegas asked if it was too late to cancel the services of the short-term consultant agreement approved at the November 3rd Board meeting, due to the high hourly cost of those services. Superintendent Carter reported that consultant will be paid out of the Quality Education Investment Act (QEIA) funds, a budget that was adopted outside of the Budget Act and will not face any reductions. Other program areas that will not face reductions include those funded by federal funds or special education. Assistant Superintendent Jones talked to Trustees about the required noticing process for layoffs for both certificated and classified employees.

Trustee Mettler asked about an overall percentage cut to salaries for all employees in order to meet the shortfall. Assistant Superintendent Jones reported that possibility was presented to all employee groups last year, and all employee groups were not interested at all in that proposal.

COMMUNICATIONS

Communications

No communications were shared with Trustees at the Board meeting. Superintendent Carter reported that all communications received for the Board of Trustees have been forwarded to the Trustees under separate cover.

HEARING OF CITIZENS

Hearing of Citizens

No Hearing of Citizen cards were submitted to address the Board of Trustees.

SUPERINTENDENT'S OFFICE

No Items.

INSTRUCTIONAL SERVICES

No Items.

PERSONNEL SERVICES

No Items.

BUSINESS SERVICES

No Items.

ADMINISTRATIVE REPORT

Items required by law and/or items in accordance with the District Administrative Code and/or the Education Code

Administrative Report

Board President Batey then called for the motion to adopt the Administrative Report as presented. It was moved by Trustee Vegas, seconded by Trustee Heinrichs and carried with a unanimous vote that all items on the Administrative Report be approved as presented.

Superintendent's Office

No Items

Instructional Services

No Items.

Personnel Services

No Items.

Business Services

1. Authorization to submit the Kern High School District's Federal Form 470/471 E-Rate Application through the Schools and Libraries Universal E-Rate Program, and authorization to solicit bids and quotes for the purchase of services and equipment from federal and/or state approved vendors.

2. Authorization to extend Request for Quote (RFQ) No. 2276 – District wide Purchase of Fresh Produce for three months. The vendors proposed the following increases:

<u>VENDOR</u>	<u>INCREASE</u>	<u>ITEMS AWARDED</u>
Alpha Wholesale Produce, Inc.	0%	Banana; petite, condition A, USFC peel
ASR Food Distributors, Inc.	0%	Red Delicious, Gala, Fuji, Pink Lady, Jonathan, Winesap, McIntosh and Granny Smith Apples, US Fancy Grade.
Fresno Produce, Inc.	See Below	Kiwifruit – U.S. No. 1 Grade. Fresh Navel Oranges – U. S. No. 1 Grade. Fresh Pears – U.S. No. 1 Grade, any summer or winter variety except Keiffer. Fresh Red or Green Seedless Grapes – U.S. No 1 Grade Fresh Cucumber – U.S. Fancy Grade.
Sysco Food Service	See Below	Fresh Tomatoes – U.S. Fancy Grade. Fresh White Russet Potatoes – U.S. No. 1 Standard

Upon review, staff recommends not to extend Fresno Produce, Inc. price increase of 7% and Sysco Food Service price increase of 12%. Authorization to solicit bids for the items awarded Fresno Product, Inc. and Sysco Food Services at a future date.

3. Ratification of recordation of the Notice of Completion for Bid No. 1688 – Bakersfield High School Re-Roofing of Boys and Girls Gymnasiums. This Notice of Completion recorded on October 3, 2008.
4. Ratification of recordation of the Notice of Completion for Bid No. 1690 – Liberty High School Track Renovation. This Notice of Completion recorded on October 3, 2008.
5. Ratification of recordation of the Notice of Completion for Bid No. 2201 – District Transportation Parking Lot Expansion. This Notice of Completion recorded on October 3, 2008.
6. Approval of Change Order No. 5 for Bid No. 1610 – District Office Records Retention Facility:

Contractor: Davis Moreno Construction, Inc.
Original Contract Amount: \$ 2,796,000.00
Adjusted Contract Amount: \$ 2,904,072.79
This Increase: \$ 8,681.53
New Total: \$ 2,912,754.32
Increase one calendar day to August 28, 2008
(Signed change order will be available at the Board meeting)

7. Approval of Change Order No. 6 for Bid No. 1610 – District Office Records Retention Facility:

Contractor: Davis Moreno Construction, Inc.
Original Contract Amount: \$ 2,796,000.00
Adjusted Contract Amount: \$ 2,912,754.32
This Increase: \$ 3,320.05
New Total: \$ 2,916,074.37
No resolution to time extension issue at this time.
(Signed change order will be available at the Board meeting)

8. Approval of Change Order No. 18 for Mira Monte High School (Comprehensive High School No. 1-2004) Portion Two for a total of (\$96,016.59), as follows:

a. Bid No. 1813-03 – On and Offsite Concrete and Reinforcement

Contractor: Santa Clarita Concrete
Original Contract Amount: \$ 4,546,000.00
Adjusted Contract Amount: \$ 4,872,073.90
This Increase: \$ 10,542.91
New Total: \$ 4,882,616.81

b. Bid No. 1814-02 – Structural Concrete and Reinforcement

Contractor: Santa Clarita Concrete
Original Contract Amount: \$ 4,749,500.00
Adjusted Contract Amount: \$ 4,753,820.69
This Decrease: \$ (115,000.00)
New Total: \$ 4,638,820.69

c. Bid No. 1815-05 – Structural Steel, Miscellaneous Iron, and Metal Deck

Contractor: Kern Steel Fabrication, Inc.
Original Contract Amount: \$ 1,796,000.00
Adjusted Contract Amount: \$ 1,817,221.00
This Increase: \$ 8,956.50
New Total: \$ 1,826,177.50

d. Bid No. 1816-05 – Rough Carpentry

Contractor: Cuyamaca Const., Inc.
Original Contract Amount: \$ 8,975,000.00
Adjusted Contract Amount: \$ 9,022,975.00
This Increase: \$ 6,387.00
New Total: \$ 9,029,362.00

- e. Bid No. 1821-04 – Fire Sprinkler System
- | | |
|---------------------------|-------------------------------|
| Contractor: | Control Fire Protection, Inc. |
| Original Contract Amount: | \$ 858,000.00 |
| Adjusted Contract Amount: | \$ 870,750.00 |
| This <u>Decrease</u> : | \$ (8,000.00) |
| New Total: | \$ 862,750.00 |
- f. Bid No. 1838-02 – Storage Shelving
- | | |
|---------------------------|-----------------------|
| Contractor: | System Concepts, Inc. |
| Original Contract Amount: | \$ 134,954.00 |
| Adjusted Contract Amount: | \$ 132,938.00 |
| This <u>Increase</u> : | \$ 510.00 |
| New Total: | \$ 133,448.00 |
- g. Bid No. 1855-01 – Window Treatments
- | | |
|---------------------------|---------------------|
| Contractor: | Decorator Draperies |
| Original Contract Amount: | \$ 40,775.00 |
| Adjusted Contract Amount: | \$ 0.00 |
| This <u>Increase</u> : | \$ 587.00 |
| New Total: | \$ 41,362.00 |

ADJOURNMENT

Adjournment

President Batey adjourned the Special Meeting of November 13, 2008 at 2:10 p.m.

J. Bryan Batey, President

Ken Mettler, Clerk

JBB/KM:bs