



KERN HIGH SCHOOL DISTRICT

5801 Sundale Avenue
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BOARD OF TRUSTEES

Special Meeting
August 15, 2008

OFFICIAL MINUTES

PRELIMINARY

Call to Order

The August 15, 2008 Special Meeting of the Board of Trustees of the Kern High School District was called to order at 8:30 a.m. by Board President, J. Bryan Batey, in the Board Room of the Administrative and Support Services Office, Kern High School District, 5801 Sundale Avenue, Bakersfield.

Members Present:

J. Bryan Batey, President
Joel Heinrichs, Vice President
Ken Mettler, Clerk
Bob J. Hampton, Member
Chad Vegas, Member

Member(s) Absent:

None

Administrative Staff Member(s) Present:

Donald E. Carter, Superintendent
Dennis Scott, Associate Superintendent, Business
William R. Jones, Assistant Superintendent, Personnel
Joe Thompson, Assistant Superintendent, Instruction
Graci Ashmore, Superintendent's Office Secretary

Administrative Staff Member(s) Absent:

Rebecca A. Shipley, Administrative Assistant to the Board of Trustees and Superintendent

Adoption of Agenda For Closed Session

Superintendent Carter announced no changes have been made to the Closed Session agenda and asked for Board action to adopt. It was moved by Trustee Hampton, seconded by Trustee Mettler and carried that the agenda for Closed Session be adopted.

Hearing of Citizens on Closed Session Agenda

President Batey asked if any citizen was present who wished to address the Board of Trustees on any item to be considered in Closed Session. Hearing no request to make comments, the Board adjourned to Closed Session at 8:30 a.m.

ADJOURNMENT TO CLOSED SESSION

**Adjournment to
Closed Session**

The following Closed Session agenda items were considered by the Board of Trustees:

Public Administrative Employee Appointment(s):

- A. Assistant Principal of Instruction, Liberty High School

ADJOURNMENT FROM CLOSED SESSION

**Adjournment from
Closed Session**

The Board of Trustees adjourned Closed Session at 8:39 a.m.

RECONVENING IN OPEN SESSION

**Reconvening in
Open Session**

The Board of Trustees reconvened in Regular Session at 8:40 a.m. in the Board Room of the Kern High School District Administrative and Support Services Office.

**Adoption of
Final Agenda**

It was moved by Trustee Heinrichs, seconded by Trustee Vegas and carried that the Final Agenda be approved with changes as announced by Superintendent Carter.

REPORT FROM CLOSED SESSION

**Report from
Closed Session**

In Closed Session, the Board of Trustees appointed Elizabeth Wyatt to the position of Assistant Principal at Liberty High School effective as soon as possible. No other action was taken by the Board of Trustees in Closed Session. The next Regular Board of Trustees meeting is scheduled for **Tuesday**, September 2, 2008.

SUPERINTENDENT'S REPORT

Superintendent's Comments on District Activities

**Superintendent's
Comments on
District Activities**

No report.

COMMUNICATIONS

Communications

No communications were shared with Trustees at the Board meeting. Superintendent Carter reported that all communications received for the Board of Trustees have been forwarded to the Trustees under separate cover.

HEARING OF CITIZENS

Hearing of Citizens

No requests were submitted to address the Board of Trustees

SUPERINTENDENT'S OFFICE

No items

INSTRUCTIONAL SERVICES

No items

PERSONNEL SERVICES

No items

BUSINESS SERVICES

**Proposed Kern High
School District
Investment Policy**

A review of Kern High School District's Investment Policy was conducted by Associate Superintendent Scott. The Government Code requires boards of trustees to annually approve their Investment Policy. A copy of the proposed updated Investment Policy was presented for information only. The new Policy does not include any major changes and it will be presented for action to approve at the September 2, 2008 Regular Meeting. A copy of the proposed Policy is on file with these official minutes.

**Report on the
Planning of a New
Continuation High
School**

Deleted from Final Agenda. No report, no action.

ADMINISTRATIVE REPORT

Items required by law and/or items in accordance with the District Administrative Code and/or the Education Code

**Administrative
Report**

It was moved by Trustee Hampton, seconded by Trustee Vegas that the Board of Trustees approves all requests listed on the Administrative Report as presented.

Superintendent's Office

1. Approval of proposed revisions to the Kern High School District Conflict of Interest Code, *Designated Positions and Disclosure Categories*. This update will match the positions listed in the Code with current administrative, management and supervisory positions in the District. This proposal calls for an effective date of August 15, 2008.
2. Approval of *2008 Local Agency Biennial Notice* to the Fair Political Practices Commission (FPPC). This form (notice) confirms that the Kern High School District's Conflict of Interest Code has been reviewed and that current disclosure categories are being revised and updated.

Instructional Services

No Items

Personnel Services

No Items

Business Services

1. Approval for Routine Restricted Maintenance Account Certification Document. The District has budgeted to earmark the required minimum of two percent of the District's General Fund Budget for the 2008-2009 fiscal year.
2. Approval to accept a donation of a 1985 Commercial Fire Truck from the Kern County Fire Department to be used as a learning tool within the Regional Occupational Center's Fire Fighting Program.
3. Approval to accept a donation of \$1,000.00 from Sempra Generation, Elk Hills Power Math and Science Alliance Program to purchase a multimedia projector for the Science Department at Shafter High School. This contribution will be used to enhance classroom curriculum, generate excitement about math and science, and provide hands-on learning opportunities for students.
4. Authorization to enter into an agreement with the County of Kern for Truancy Reduction Services from July 1, 2008 through June 30, 2009.
5. Authorization to enter into an agreement between Kern High School District/Special Education and Kern Regional Center (KRC). The proposed agreement will provide two (2) classrooms at the KRC facility for the Adult Based Life Experience (ABLE) program. Term of agreement is August 1, 2008 to July 31, 2009.
6. Authorization to enter into agreement between Kern High School District/Special Education and At Home Property Management. The proposed agreement will provide classrooms at the Pickwick facility for the Adult Based Life Experience (ABLE) program. Term of agreement is September 1, 2008 to August 31, 2009.
7. Authorization to enter into a Memorandum of Understanding with Kern County Superintendent of Schools to provide services necessary to implement Labor Compliance Program (LCP) as a third party vendor during the construction of Arvin High School Modernization 2005.
8. Authorization to enter into a Memorandum of Understanding with Kern County Superintendent of Schools to provide services necessary to implement Labor Compliance Program (LCP) as a third party vendor during the construction of East Bakersfield High School Modernization 2005.

9. Authorization to rescind award of Line Item Numbers 25 – 45 Gallon Can Liner and 26 – Polypropylene Fork Cutlery of RFQ No. 2273 – District-wide Purchase of Food and Supplies from Galland’s Food Service in the amount of \$13,513.35 due to vendor clerical error.
10. Approval of Change Order No. 4 for Bid No. 1791 – Shafter High School Growth Expansion, Modernization, and New Cafeteria: Site Concrete – Buildings 200 A, B, & C: (Modernization):

Contractor:	Medford Construction, Inc.
Original Contract Amount:	\$ 435,000.00
Adjusted Contract Amount:	\$ 543,016.05
This <u>Increase</u> :	\$ 34,017.51
New Total:	\$ 577,033.56

Increase of 13 calendar days to March 6, 2008

11. Reject all bids for Bid No. 2266 – District-wide Annual Contract for Interior Painting. Staff will review and redefine the scope of work for the project. Authorization to re-solicit bids for this project at a future date.
12. Reject all bids for Bid No. 2267 – District-wide Annual Contract for Exterior and Specialty Painting. Bid results at Board meeting. Staff will review and redefine the scope of work for the project. Authorization to re-solicit bids for this project at a future date.
13. Award of Line Item No. 25 – 45 Gallon Can Liner of RFQ No. 2273 – District-wide Purchase of Food and Supplies to P&R Paper Supply Co. in the total amount of \$16,387.50.
14. Award of Line Item No. 26 – Polypropylene Fork Cutlery of RFQ No. 2273 – District-wide Purchase of Food and Supplies to Gold Star Foods in the total amount of \$1,149.20.

ADJOURNMENT

Adjournment

President Batey adjourned the Special Meeting of August 15, 2008 at 8:43 a.m.

J. Bryan Batey, President

Ken Mettler, Clerk

JBB/KM:bs