



KERN HIGH SCHOOL DISTRICT

5801 Sundale Avenue
Bakersfield, CA 93309-2924
(661) 827-3154 FAX: (661) 827-3301

BOARD OF TRUSTEES

Regular Meeting
April 7, 2008

OFFICIAL MINUTES

PRELIMINARY

Call to Order

The April 7, 2008 Regular Meeting of the Board of Trustees of the Kern High School District was called to order at 6:35 p.m. by Board President, J. Bryan Batey, in Conference Room 'A' of the Administrative and Support Services Office, Kern High School District, 5801 Sundale Avenue, Bakersfield.

Members Present:

J. Bryan Batey, President
Joel Heinrichs, Vice President
Ken Mettler, Clerk
Bob J. Hampton, Member
Chad Vegas, Member

Member(s) Absent:

None

Administrative Staff Member(s) Present:

Donald E. Carter, Superintendent
Dennis Scott, Associate Superintendent, Business
William R. Jones, Assistant Superintendent, Personnel
Joe Thompson, Assistant Superintendent, Instruction
Rebecca A. Shipley, Administrative Assistant to the Board of Trustees and Superintendent

Administrative Staff Member(s) Absent:

None

Adoption of Agenda For Closed Session

Superintendent Carter announced no changes have been made to the Closed Session agenda. It was moved by Trustee Hampton, seconded by Trustee Mettler and carried that the agenda for Closed Session be approved.

Hearing of Citizens on Closed Session Agenda

President Batey asked if any citizen was present who wished to address the Board of Trustees on any item to be considered in Closed Session. Hearing no request to make comments, the Board adjourned to Closed Session at 6:35 p.m.

ADJOURNMENT TO CLOSED SESSION

**Adjournment to
Closed Session**

The following Closed Session agenda items were considered by the Board of Trustees:

Discussion of Student Matters

Student Expulsions and/or Reinstatements Report

Conference with Agency Labor Negotiator, William R. Jones, Regarding Collective Bargaining Agreements with Employee Groups

Public Administrative Employee Appointments:

- A. Assistant Principal of Administrative Services, East Bakersfield High School.
- B. Assistant Principal of Administrative Services, Highland High School.
- C. Assistant Principal of Administration, Shafter High School.
- D. Assistant Principal of Administration, Bakersfield Adult School.
- E. Assistant Principal of Curriculum and Instruction, Bakersfield Adult School.
- F. Assistant Principal of Administrative Services at South High School.

ADJOURNMENT FROM CLOSED SESSION

**Adjournment from
Closed Session**

The Board of Trustees adjourned Closed Session at 6:45 p.m.

RECONVENING IN OPEN SESSION

**Reconvening in
Open Session**

The Board of Trustees reconvened in Regular Session at 7:02 p.m. in the Board Room of the Kern High School District Administrative and Support Services Office.

Flag Salute

Jan Graves, Foothill High School teacher, led the Board of Trustees and members of the audience in the flag salute.

**Adoption of
Final Agenda**

It was moved by Trustee Mettler, seconded by Trustee Hampton and carried that the Final Agenda be approved with changes as announced by Superintendent Carter. Trustee Mettler asked for some discussion time on a couple of items listed on the Administrative Report prior to the Board taking action at the end of the meeting.

**Report from
Closed Session**

In Closed Session, the Board of Trustees received the recommendations from the Kern High School District Hearing Panel on 92 discipline cases, including 92 students recommended for expulsion; and recommendations from various school sites regarding 37 suspended expulsions. It was moved by Trustee Hampton, seconded by Trustee Heinrichs and unanimously carried to approve the recommendations as presented.

In Closed Session, Trustees approved the following administrative appointments:

- ✓ Pamela Crain was appointed Assistant Principal of Administrative Services at East Bakersfield High School.
- ✓ Mark Weir was appointed Assistant Principal of Administrative Services at Highland High School.
- ✓ William Sandoval was appointed Assistant Principal of Administration at Shafter High School.
- ✓ Jodi Loeffler was appointed Assistant Principal of Administration at Bakersfield Adult School.
- ✓ Nancy Gail Bentley was appointed Assistant Principal of Curriculum and Instruction at Bakersfield Adult School.
- ✓ Victoria Thompson was appointed Assistant Principal of Administrative Services at South High School.

A special Board of Trustees meeting has been scheduled for Thursday, April 24, 2008 at 8:30 a.m. The next Regular Board of Trustees meeting has been scheduled for Monday, May 5, 2008.

**Approval of
Minutes from
Special Board
Meetings of
February 22, 2008
and March 10,
2008, and Regular
Board Meeting of
March 3, 2008**

It was moved by Trustee Hampton, seconded by Trustee Mettler and carried that the minutes from the Special Meetings of February 22, 2008 and March 10, 2008 and the Regular Meeting of March 3, 2008 be approved as mailed.

SUPERINTENDENT'S REPORT

**Recognition of
Stockdale High
School Student
Justin Koh**

Pulled from Final Agenda and postponed until May 5, 2008 Regular Meeting.

Superintendent's Comments on District Activities

**Winter Sports
Accomplishments**

Superintendent Carter shared the following accomplishments of Kern High School District athletic teams from Winter 2007 Sports:

Basketball:

- Centennial High School Girls' Team, CIF Central Section Champions

Soccer:

- Highland High School's Girls' Team, CIF Central Section Champions

Wrestling:

- Shafter High School Student, Renee Medina, 160 lbs., CIF Central Section Champion
- Shafter High School Student, Joseph Ames, 171 lbs., CIF Central Section Champion
- Travis Rasmussen, Bakersfield High School Student, Masters Champion, CIF Central Section

**California
Association of
Directors of
Activities (CADA)
Outstanding
Service Award**

The California Association of Directors of Activities (CADA) has announced their 2008 awards. Teresa Hutson, Activities Director from Foothill High School, is the recipient of the Outstanding Service Award from our area. Criteria for receiving this award includes participation in CADA as a member of an Area Council; service on a State Task Force; presenter at a State or Area Mini-Conference; or involvement in the Summer Spirit or Leadership Camp Program; 2) Outstanding contributions and leadership to the recipients own school activity program; and, 3) Service as a mentor for others involved in student activities. Superintendent Carter expressed the District's congratulations to Mrs. Hutson for receiving such a distinguished award. Mrs. Hutson had selected not to come to the Board meeting for recognition, and her plaque will be presented to her in a special event at Foothill High School.

COMMUNICATIONS

Communications

No communications were shared with Trustees at the Board meeting. Superintendent Carter reported that all communications received for the Board of Trustees have been forwarded to the Trustees under separate cover.

HEARING OF CITIZENS

Hearing of Citizens

Three speakers requested to address the Board of Trustees representing Arvin High School and their recent exit as a Program Improvement School. The first speaker was Cynthia Brakeman, Arvin High School English teacher, talked about what it means for the high school. "We three are here tonight representing three distinct groups of Arvin High School, yet all have worked together to conquer Program Improvement. For the teacher, it would be easy to say it was all about what was done in the classroom, but in reality, it was a team effort. It's been about changing what and how we teach. It's about encouraging students and it's about going from an API of 409 to an API of 597." Mary Crider, Arvin High School Counselor, and Kathy Morales, Career/Guidance Technician, also talked to Trustees about how all groups of staff worked together as a team to help students succeed. In closing, they presented each Trustee with a red t-shirt with their slogan, "We Conquered PI". Board President Batey congratulated the staff of Arvin High commenting how proud the Board of Trustees was of their accomplishments. Trustee Vegas stated, "We are excited about it. I really appreciate the fact that you all came down here and did this with the school shirts, and had the school pride and took the time to do it. You are earning a very good reputation and you deserve it."

Trustee Hampton reported that he and Trustee Mettler worked with the Arvin High School “We the People” team recently and commended the high school for their great accomplishments.

Claire Smizer, Stockdale High School student, talked to Trustee about two teachers from Stockdale High School who will be affected by the involuntary transfer to another high school in the district. She submitted two petitions signed by students protesting the transfer of the two teachers, Mrs. Stewart and Mrs. Cline. Copies of both petitions will be made and forwarded to Trustees after the Board meeting.

**Community
Member Request to
Address Board of
Trustees Regarding
“Accountability for
the West High
School
Administrative
Staff” (Wesley
Crawford)**

A request from community members, Wesley and Shontelle Crawford, was submitted for this Board agenda entitled “Accountability for the West High School Administrative Staff.” However, neither Mr. Wesley Crawford nor Mrs. Shontelle Crawford was present at the Board meeting.

REPORTS

Reports of District Organizations

**Kern High Faculty
Association**

No report.

**Counselors’
Association**

Dawn Land-Walker, President of the Counselors’ Association, talked about how the Spring is an especially busy time of year for the District’s counselors as they work to wrap up the current school year and begin preparations for the next school year.

**California School
Employees Assoc.,
Chapter #81**

California School Employees Association, Chapter #81 President, Bill Burdick, reported his Association wanted to go on record for the “truly horrific affect” the classified layoffs are having on District classified employees. He talked to Trustees about the financial burden and emotional stress it is causing for many individuals. “We hope the District understands the affect on our employees, as well as the affect it will have on the services classified employees provide for our students.”

**California School
Employees Assoc.,
Chapter #747**

No report

**Management
Advisory Council**

No report

**Skilled Trades
Union**

Absent

Supervisory Union

Absent

BOARD OF TRUSTEE REPORTS, INQUIRIES AND/OR ITEMS FOR ACTION

Board of Trustee Reports and/or Inquiries

Trustee Vegas presented a question regarding information he had received that Liberty High School will be 250 students under-enrolled for the 2008-09 school year, while Frontier High School will be over-enrolled by that same approximate amount. Superintendent Carter reported that Liberty High School will not be affected by the boundary changes, which will take affect with the opening of Independence and Mira Monte high schools. "However, this is the third year of change for Liberty High School with the opening of Frontier High School." Trustee Vegas asked if there was a significant amount of students who live close to Liberty High that should be transferred from Frontier High to Liberty High's attendance area. Superintendent Carter reported that information was not readily available at the Board meeting and a report would be prepared for a future Board of Trustees meeting. Trustee Vegas reported his questions also related to the reduction of programs at Liberty High School with the declining enrollment and budget reductions. Superintendent Carter stated, "Generally speaking, our principals targeted the budget reductions in a balanced way, in an across-the-board approach, rather than targeting or protecting any particular subject area." Assistant Superintendent Jones reported the boundary changes did cut across the community, as well as the budget deficit. Each principal had to look at programs, student preferencing, and projected enrollment. "There were instances where a CTE program would be picked up at another campus so the teacher of that program would still have a job, but would be located at another campus." Trustee Vegas asked if neighboring schools were significantly over-enrolled? Assistant Superintendent Jones acknowledged that the specific enrollment information was not available at the Board meeting and reported that the District has made interim boundary adjustments in the past to accommodate a high school that is significantly over-enrolled. "At this time we are waiting to see how many of the current 8th graders do show up in the fall and how the Fall 2008 enrollment looks." Trustee Vegas reported he would like to receive a report from the District's Research Department on this subject.

Trustee Mettler asked if the Open Enrollment process could be utilized to open more slots at Liberty High School. He acknowledged that the District administration and school sites are already making specific plans for the 2008-09 school year, and that, logistically, it probably wouldn't work for this year. The Open Enrollment process for the incoming 8th graders has been completed, and the Open Enrollment process for incoming 9th, 10th and 11th grade students is currently underway. Trustee Mettler asked if the District was making sure that parents are aware that they can ask for an intra-district transfer to the school close to their place of employment. Superintendent Carter responded that the California Education Code only provides that opportunity for parents of students in grades K-8, and not high school. Superintendent Carter also clarified that the projected enrollment for Frontier High School does exceed its State-rated capacity; and that Frontier High School Principal, Dr. Bruce, has confirmed he can accommodate the enrollment without the placement of re-locatable classrooms.

Associate Superintendent Scott confirmed that a number of re-locatable classrooms will be removed from current high school campuses before next Fall. Some of the removed re-locatable classrooms will be utilized as classrooms with the

modernization projects at Arvin and East Bakersfield high school. Any re-locatable classroom not utilized at other high schools will be returned to the manufacturer. Trustee Hampton also reminded Trustees that, when the boundary lines were drawn for the opening of Liberty High School, there were a lot of considerations, including the expanding housing market in Bakersfield. Superintendent Carter reported that staff will present a report for the Board of Trustees in the Fall of 2008.

Trustee Heinrichs asked if bond funding had been received from the State for the career technical education programs? Associate Superintendent Scott reported the first round of funding has been approved by the State Allocation Board, which should provide approximately \$6.5 million for Kern High School District modernization projects specifically related to the career technical education programs. To-date, however, the funding letter from the State Allocation Board has not been received. All of these programs require matching funds, the vast majority of which will come from the 2004 General Obligation Bond because the projects require some type of modernization on the high school campuses.

Trustee Heinrichs thanked the Stockdale High School student for her presentations, and acknowledge that both teachers referred to in the petitions are fine teachers. "I understand how the staffing and preferencing is done, but both teachers are fine teachers and will serve their students well at any school."

Trustee Heinrichs commended the Stockdale High School Mock Trial Team for their 5th place State win.

Trustee Hampton reported the whole area of career technical education programs is gaining a lot of attention from the California School Boards Association.

Trustee Batey reported he met with a member of the public last week who was upset the governing board did not pass the proposal for canine detection services in the Kern High School District.

Trustee Mettler reported on a Summer Program for Educators sponsored by the U. S. Marine Corps, which is scheduled August 4-8, 2008. Each year, from October through May, Marine Corps recruiters in our area invite high school educators, counselors, coaches and other influencers to visit Marine Corps Recruit Depot in San Diego. Trustee Mettler reported he attended last year, found it to be a great experiences, and encouraged other educators to participate.

Board Member
Request for Action
by Board of
Trustees in Support
of Assembly Bill
1761 (Fuller)

Trustee Mettler is requesting Board action to approve the issuance of a letter on behalf of the Board of Trustees in support of Assembly Bill 1761 (authored by Assemblyperson Jean Fuller) regarding the probationary period of certificated employees. Trustee Mettler stated, "I think it [this proposed legislation] does help better evaluate some of our entry level teachers." It was moved by Trustee Mettler and seconded by Trustee Vegas to support action by the Board of Trustees in support of Assembly Bill 1761 (Fuller).

Board President Batey called for the question. Trustee Vegas asked about the two year period of time currently in place to evaluate a probationary teacher before they are given tenure. Assistant Superintendent Jones reported that things do go quickly and decisions must be made early in order to meet the March 15th deadline.

However, during the year and a half prior to March 15th, there are several evaluations conducted of the probationary teacher. The proposed legislation does not mandate four years to pass before a new teacher is given tenure. Each year a high school principal conducts somewhere between 15 and 25 evaluations on probationary, tenured, intern, etc. teachers. Trustee Hampton reported AB 1761, is a real educational issue and has been written by Assemblyperson Fuller, a former educator.

Trustee Batey asked if this proposed Assembly Bill passes, would it affect the District's recruitment efforts. Assistant Superintendent Jones reported the same amount of recruiting would take place as long as the District has increasing enrollments. "What you are generally looking is a small amount of people who enter the teaching profession each year and decide to move to a different career." A copy of the approved letter is on file with these official minutes.

**Presentation of
Proposal for New
Board Policy
Regarding Use of
the E-Verify
Program in the
Kern High School
District**

Trustee Mettler is requesting that the Board of Trustees take action to receive a proposed new Board Policy regarding the E-Verify Program, as follows:

The Kern High School District Board of Trustees desires to assist the federal government in its enforcement of the rule of law regarding employment eligibility and validity of social security numbers. Further, the Board desires to help fight identity theft and illegal employment. E-Verify is an internet based system to determine the employment eligibility of newly hired employees and the validity of their social security numbers.

All employees hired by the Kern High School District from July 1, 2008 to June 30, 2009 will be verified through the federal E-Verify program. This pilot program will be evaluated in June 2009.

Further, it is the desire of the Board that all vendors, contractors and subcontractors with which the Kern High School District does business, be formally informed about the E-Verify program and encouraged to participate in the E-Verify program for all of their newly hired employees.

The E-Verify (formerly known as the Basic Pilot/Employment Eligibility Verification Program) is an internet based system operated by the Department of Homeland Security (DHS) in partnership with the Social Security Administration (SSA) that allows participating employers to electronically verify the employment eligibility of their newly hired employees. According to the U. S. Citizenship and Immigration Services, E-Verify is free and voluntary and is the best means available for determining employment eligibility of new hires and the validity of their Social Security Numbers.

A report on this proposal was given by Trustee Mettler, who reported that this program has been adopted by the County of Los Angeles, as well as the states of Oklahoma, Georgia and Arizona. "Primarily the goal of the program is to get private employers to really embrace the program and assist with its endeavor. It is no cost, and it is web-based."

This item will be presented to the Board of Trustees for action to approve at the May 5, 2008 Regular Board of Trustees Meeting. Adoption of this policy would have an implementation date of July 1, 2008.

**Board Member
Request for Action
by Board of
Trustees in Support
of Assembly Bill
2414 (Fuller)**

Trustee Vegas is recommending Board action to approve the issuance of a letter on behalf of the Board of Trustees in support of Assembly Bill 2414 (authored by Assemblyperson Jean Fuller) regarding the suspension by the Department of Motor Vehicles of a learner's permit or driver's license of a pupil who is less than 18 years of age, has not completed the requirements for graduation from high school, is enrolled in a school but has not attended school for 15 consecutive days or 20 total days in one semester, or has been deemed an habitual truant pursuant to a specific statutory provision, and has no record of transferring between schools. Trustee Vegas reported there should be support of Assemblyperson Fuller as she takes on measures to deal with truancy, because a driver's license is a privilege and not a right.

It was moved by Trustee Vegas, seconded by Trustee Mettler and carried with a four (4) yes, one (1) no (Trustee Heinrichs) vote to approve the Board of Trustees sending the letter in support of AB 2414. A copy of the approved letter is on file with these official minutes.

SUPERINTENDENT'S OFFICE

No Items.

INSTRUCTIONAL SERVICES

**Quarterly Report
(April 2008) on
Williams Lawsuit
Uniform
Complaints**

The Quarterly Report on Williams Uniform Complaints for the period of October 1, 2007 through December 31, 2007 was presented to the Board of Trustees for information only. No complaints have been filed with any school in the Kern High School District during this quarterly period. The required report is a result of the Williams lawsuit legislation where school districts are required to meet certain requirements now enumerated in Education Code 35186. A copy of the report is on file with these official minutes.

**Report on WASC
(Western
Association of
Schools and
Colleges) Initial
Visit for Frontier
High School**

A copy of the Accreditation Packet from the WASC (Western Association of Schools and Colleges) Initial Visit Report for Frontier High School was presented to the Board of Trustees for information only. Frontier High School had their Initial Visit in the accrediting process on October 29, 2007. The school was granted initial accreditation through June 30, 2011. Prior to this time, Frontier High School staff will be completing a self study assessment and submit a written self-study report, including progress made in addressing the initial recommendations. The school will be visited by a WASC Visiting Committee who will evaluate the school's programs and operations and the impact on student learning.

Courses of Study

Courses of Study for Frontier, Liberty, West, Summit Continuation and Vista West Continuation high schools, and the Kern High School District, were presented to the Board of Trustees for information only. The courses of study will be on file in the

Division of Instruction and available for public inspection until the next regular Board of Trustees meeting, when they will be presented for action to approve.

PERSONNEL SERVICES

Personnel Report

It was moved by Trustee Hampton, seconded by Trustee Vegas and carried that the Personnel Report be approved as presented.

**Adoption of
Resolution to
Eliminate Certain
Classified Positions**

Due to the significant reductions in State funding affecting the Kern High School District's classified formula, and the English Language and Special Education programs, funding reductions and changing demographics affecting the Title I program, and the conclusion of the Safe Schools and Healthy Families Grant, it is necessary to eliminate 50.5 full-time equivalency (F.T.E.). The reductions will affect 77 classified positions, as follows:

<u>JOB TITLE</u>	<u>TOTAL F.T.E. REDUCTIONS (FULL-TIME EQUIVALENT)</u>
Attendance Clerk	1.29
Attendance Specialist	.10
Bilingual Attendance Clerk	.78
Bilingual Clerical Specialist	.52
Bilingual Instructional Assistant	3.73
Bilingual Staff Secretary I	.83
Bilingual Switchboard Operator-Receptionist	.83
Bilingual Technician	1.27
Clerical Specialist	7.56
Clerical Technician	1.48
Computer Instruction Technician	1.98
Duplication Clerk	.21
Guidance Technician	1.04
Instructional Assistant	5.21
Instructional Assistant-Special Needs/Mobility	.59
Instructional Assistant – Title I	1.97
Instructional Assistant – BARC	.62
Instructional Technician	3.32
Intervention Specialist	1.00
Library Assistant	.59
Media Center Technician I	1.06
Media Center Technician II	.88
Offset Press Operator I	.88
School Health Assistant	1.40
Staff Secretary I	5.00
Staff Secretary II	.80
Student Store Manager	1.03
Switchboard Operator/Receptionist	1.41
Truancy Reduction Clerk	3.12

It was moved by Trustee Hampton, seconded by Trustee Heinrichs and unanimously carried to approve the Resolution as presented.

**PUBLIC
HEARING on
Submission of
Application for
Provisional
internship
Permit(s) to
California
Department of
Education for
Certain Public
Certificated
Employees**

The California Commission on Credentialing discontinued the issuance of multiple subject, single subject and education specialist emergency permits, and implemented the provisional internship permits as of June 6, 2006. The Office of Administrative Law approved the addition of Title 5 Section 80021.1, Pertaining to Provisional Staff Permits on June 4, 2005. This permit is available when the employing agency knows that there will be a teacher vacancy, yet is unable to recruit a suitable candidate.

A Public Hearing was declared open at 7:58 p.m. to receive public comments on the submission of an application for Provisional Internship Permit(s) to the California Department of Education for certain public certificated employees. No comments were received and President Batey declared the Public Hearing closed at 7:59 p.m.

**Approval of
Submission of
Application for
Provisional
Internship
Permit(s) to
California
Department of
Education for
Certain Public
Certificated
Employees**

It was moved by Trustee Mettler, seconded by Trustee Hampton and unanimously carried that the Resolution approving the submission of the application for Provisional Internship Permit(s) to the California Department of Education for certain public certificated employees be approved. A complete list of the certificated employee is on file with these official minutes.

BUSINESS SERVICES

**Authorization to
Enter into an
Agreement with
Mayer Hoffman
McCann P.C. to
Provide Financial
Auditing Services
for the Current
Year Ending June
30, 2008**

Associate Superintendent Scott presented staff's recommendation for the Kern High School District to enter into an agreement with Mayer Hoffman McCann P.C. to provide financial auditing services for the current year ending June 30, 2008. In a letter dated March 4, 2008, Benjamin P. Reyes, Shareholder with Mayer Hoffman McCann P.C., confirmed the agreement with the following costs:

Single Audit	\$ 99,300.00
GOB Audit (Proposition 39)	12,900.00
KKHSD Early Retiree Plan	16,000.00

Mr. Reyes' letter also confirms the quote is based on last year's fees without any increase. In addition, the auditing firm has allocated more hours to the Retiree Plan audit and reduced the GOB Audit hours. The cost of implementing the new risk assessment standards (2007 Yellow Book) will also be absorbed in the above fees. It was moved by Trustee Vegas, seconded by Trustee Heinrichs and carried unanimously to approve the agreement with Mayer Hoffman McCann P.C. to provide financial auditing services for the Kern High School District for the current year ending June 30, 2008.

**Report on the Use
of Kern High
School District
Facilities by
Community
Organizations**

At the last Board meeting, Trustees requested a report on the use of Kern High School District facilities by community organizations. Associate Superintendent Scott and Bill Voss, Director of Business Administration, presented the report.

A report entitled "Use of KHSD Facilities 2005 – Present" was reviewed by Mr. Voss. The report listed all of the community organizations who have utilized Kern High School District facilities over the past two years, which school site they used, and whether or not they used the facilities on a Saturday, or Sunday, or both.

Trustees were also provided with a copy of the Rules, Regulations and Policies of the Kern High School District pertaining to the use of school facilities according to the Civic Center Act, California Education Code. This document outlines both fire and safety regulations and general rules, and also included a copy of the Application for Use of School Facilities.

Trustee Vegas asked if the District administration was satisfied with the current policies to make sure Kern High School District is protected from over-use of the facilities or non-payment of rental costs. "Does it protect the District's interest if a community group comes in and abuses the use." Mr. Voss reported there have been times when a group does not pay their bill, and all school sites are notified not to rent out their facilities to this particular group. "There are times when we find things out through the local news, that groups are no longer in existence. We have in place that renters must have a bonded security agent on site."

**Report on the
Actions of the State
Allocation Board
(SAB) to Increase
the Statutory
Maximum School
Fees Authorized by
Section 17620 of
the Education Code**

On January 30, 2008, the State Allocation Board (SAB) increased the maximum Residential School Fee from \$2.63 to \$2.97 per residential building square foot and from \$.42 and \$.47 per commercial/industrial building square foot as authorized by Section 17620 of the Education Code. Based upon a fee sharing agreement with its feeder elementary schools, the Kern High School District collects 35% of the fees. Proposed action for the Kern High School District to adopt these increased fees will be presented at the May 5, 2008 meeting of the Board of Trustees.

**Award of Request
for Proposal (RFP)
No. 2401 –
Construction
Management
Services for the
Bakersfield High
School Athletic
Stadium
Modernization to
Colombo
Construction
Company, Inc.**

Staff recommends that the Request for Proposal (RFP) No. 2401 representing Construction Management Services for the Bakersfield High School Athletic Stadium Modernization to Colombo Construction Company, Inc.

The proposal was first advertised on February 11, 2008. Thirty-two firms requested copies of the RFP. The District received proposals on March 12, 2008. Other proposals were received from Lundgren Management, S. C. Anderson, Inc., and Soltek Pacific Construction Company.

It was moved by Trustee Hampton, seconded by Trustee Mettler and unanimously carried to award Request for Proposal (RFP) No. 2401 to Colombo Construction Company, Inc. as recommended.

ADMINISTRATIVE REPORT

Items required by law and/or items in accordance with the District Administrative Code and/or the Education Code

Administrative Report

Prior to asking for a motion to approve the Administrative Report, President Batey asked Trustee Mettler to present his questions on the Administrative Report. Trustee Mettler indicated he had questions about the cost of some of the Short-Term Consultant Agreements. Assistant Superintendent Thompson responded that, while the rates are high, the consultants are paid according to the normal going rates for the service they provide and their degrees. Trustee Mettler indicated he did not have any additional questions and Board President Batey called for a motion to approve the Administrative Report as presented.

It was moved by Trustee Hampton, seconded by Trustee Vegas and carried with a unanimous vote to approve the Administrative Report as presented.

Superintendent's Office

No items

Instructional Services

1. Approval of the courses of study on the attached list. These courses of study have been on file in the Office of Instruction and available for public inspection since the last board meeting
2. Endorsement of "Request for Allowance of Attendance Because of Emergency Conditions", due to emergency - conditions – closure of West High School on February 6, 2008, because of power outage at school site. By filing this waiver we are requesting that apportionments be maintained and instructional time credited without regard to the fact that the schools were closed because of described emergency
3. Approval of Bakersfield Adult School's Community Based English Tutoring (CBET) three year plan (2007-2010) annual application submission for the 2008-2009 school year. This grant provides English language instruction for parents and other community members that will increase the use of English in the community as required by California Department of Education
4. Authorize the Manager of Special Education to approve the Individual Service Contract for Nonpublic, Nonsectarian School Agency Services with "Cinnamon Hills Schools" for the purpose of providing Special Education and related services to one (1) individual student under the authorization of Education Code, Sections 56157 and 56365-56366.7
5. Approval of Bakersfield Adult School's (BAS) application for continued funding for the Carl D. Perkins Vocational and Technical Education Act of 1998. The funds will be used to supplement and improve the use of technology in BAS health career programs

6. Approval of the following short-term consultants:

- **Javier Chavez** to present workshops on “Assistive Technologies Training” for district teachers. Funding Source: *Categorical/Beginning Teacher Support and Assessment (BTSA)*
- **Ken Harlander** to present workshops entitled, “Adolescent Issues Seminar,” “Stress Management Seminar,” and “Avoiding Burn-Out Workshop” for district teachers. *Categorical/Beginning Teacher Support and Assessment (BTSA)*
- **Ann Krausse** to present in-services and workshops on “Organization and Management Program” (COMP) for district teachers. *Categorical/Beginning Teacher Support and Assessment (BTSA)*
- **Lee Ann Knodel** to coordinate and facilitate regional coordinator meetings and regional student training workshops on banking and curriculum as related to Virtual Enterprise Inc. *Funding Source: Virtual Enterprise*
- **Jeff Wood** to coordinate and facilitate regional coordinator meetings and regional student training workshops on banking and curriculum as related to Virtual Enterprise Inc. *Funding Source: Virtual Enterprise*

7. Approval of the following out of area trips:

- **Bakersfield High School** qualifying Forensics team members to travel to Las Vegas, Nevada on June 15-20, 2008 to compete in the National Forensics Tournament
- **Stockdale High School** Science Bowl Team to travel to Washington D.C. on April 30 – May 6, 2008 to participate in the U.S. Department of Energy National Science Bowl Competition

All of the necessary information (itinerary, travel arrangements, cost, etc.) have been provided in accordance with District Extra-Trip guidelines.

Personnel Services

1. Approval of Visiting Educator Memorandum (MOU) between Josiah Mayfield, a Kern High School District Certificated Employee, and the California Department of Education.

Business Services

1. Approval to accept a donation of \$500 from Key Energy Services to support the Kern High School District’s annual College/Career Day.
2. Approval to accept a donation of \$500 from CBIZ, Inc. to support the Kern High School District’s annual College/Career Day.

3. Approval to accept a donation of \$500 from AERA energy LLC. to support the Kern High School District's annual College/Career Day.
4. Approval to accept a donation of an arbor from Home Depot to Elvira Mota's English program at Golden Valley High School.
5. Approval to accept a donation of \$250 from Rabobank, N.A. in support of costs related to the Virtual Enterprise Trade Fair in Bakersfield and of disbursement of the funds to the Regional Occupational Center.
6. Approval to accept a donation of \$250 from Lightspeed Systems in support of costs related to the National Business Plan Competition and the Virtual Enterprise Trade Fair in New York and of disbursement of the funds to the Regional Occupational Center.
7. Approval to accept a donation of \$250 from Mid State Development in support of costs related to the National Business Plan Competition and the Virtual Enterprise Trade Fair in New York and of disbursement of the funds to the Regional Occupational Center.
8. Approval to accept a donation of \$500 from San Joaquin Bank in support of costs related to the National Business Plan Competition and the Virtual Enterprise Trade Fair in New York and of disbursement of the funds to the Regional Occupational Center.
9. Approval to accept a donation of \$100 from Mesa Energy Systems, Inc. (Hillcrest Sheet Metal & Air) in support of costs related to the National Business Plan Competition and the Virtual Enterprise Trade Fair in New York and of disbursement of the funds to the Regional Occupational Center.
10. Approval to accept a donation of \$1000 from Bank of the Sierra in support of costs related to the National Business Plan Competition and the Virtual Enterprise Trade Fair in New York and of disbursement of the funds to the Regional Occupational Center.
11. Approval to accept a donation of \$100 from Comprehensive Pulmonary & Critical Care Associates in support of costs related to the National Business Plan Competition and the Virtual Enterprise Trade Fair in New York and of disbursement of the funds to the Regional Occupational Center.
12. Approval to accept a donation of \$100 from The Sequoia Sandwich Company, Inc. in support of costs related to the National Business Plan Competition and the Virtual Enterprise Trade Fair in New York and of disbursement of the funds to the Regional Occupational Center.
13. Approval to accept a donation of \$500 from The KCBEX, Inc. & Kiwanis in support of costs related to the National Business Plan Competition and the Virtual Enterprise Trade Fair in New York and of disbursement of the funds to the Regional Occupational Center.

14. Approval to accept a donation of \$100 from Hall Ambulance in support of costs related to the National Business Plan Competition and the Virtual Enterprise Trade Fair in New York and of disbursement of the funds to the Regional Occupational Center.
15. Approval to accept a donation of \$150 from A.J.'s Tuxedo Junction in support of costs related to the National Business Plan Competition and the Virtual Enterprise Trade Fair in New York and of disbursement of the funds to the Regional Occupational Center.
16. Approval to accept a donation of \$100 from Nighbert Properties in support of costs related to the National Business Plan Competition and the Virtual Enterprise Trade Fair in New York and of disbursement of the funds to the Regional Occupational Center.
17. Approval to accept a donation of \$250 from Guthrie's Alley Cat, Inc. in support of costs related to the National Business Plan Competition and the Virtual Enterprise Trade Fair in New York and of disbursement of the funds to the Regional Occupational Center.
18. Approval to accept a donation of \$100 from Sullivan Petroleum Co., LLC in support of costs related to the National Business Plan Competition and the Virtual Enterprise Trade Fair in New York and of disbursement of the funds to the Regional Occupational Center.
19. Approval of the Annual Report on Prevailing Wage Monitoring by the District's Labor Compliance Program to the State of California Department of Industrial Relations. (Under Separate Cover)
20. Approval of the 2008-2009 Deferred Maintenance Plan at various District sites that are included in the Five-Year State Deferred Maintenance Program and authorization to solicit bids for the projects listed below:

Roofing	\$ 75,000.00
Paving	50,000.00
Flooring	120,000.00
Painting	60,000.00
Mechanical	120,000.00
Fire Alarm Systems	25,000.00
Electrical	<u>50,000.00</u>
TOTAL:	\$ 500,000.00

21. Authorization to execute a temporary Non-Exclusive Easement and Certificate of Acceptance for Kern High School District from North of the River Recreation and Parks District in connection with North High School sewer line relocation.
22. Authorization to enter into a Memorandum of Understanding between the Kern High School District, the North of the River Recreation and Parks District (NORRPD), and the North of River Sanitary District No. 1. The proposed agreement will provide permission to Kern High School District and its

contractors and agents to enter on NORRPD property for the purpose of replacing and relocating sewer laterals at North High School; and Kern High School District will born one-third (1/3) of the anticipated total cost of \$308,446.00.

23. Authorization for the Associate Superintendent of Business to accept a Quick Claim Deed from the Kern County Board of Education for portion of the property located at 5801 Sundale Avenue and to execute a Certificate of Acceptance of the Quick Claim Deed and record same.
24. Authorization to enter into a Rental Agreement between the Kern High School District and Branch Warehouse Corporation. The proposed agreement will provide temporary warehouse storage and handling services for Mira Monte High School and Independence High School. Term of agreement is May 1, 2008 to August 31, 2008.
25. Authorization to rescind award of Line Item No. 117 for All Purpose Flour 50# of Bid No. 1684 – District-wide Purchase of Groceries from Newport Farms in the total amount of \$2,509.00 due to manufacturer price increase.
26. Authorization to rescind award of Line Item No. 106 for Baseball Pitching Machine of Bid No. 2058 – Independence High School: Winter & Spring Sports Uniforms & Equipment from Cannon Sports in the total amount of \$3,935.80 due to vendor clerical error.
27. Authorization to rescind award of Line Item No. 107 for Softball Pitching Machine of Bid No. 2058 – Independence High School: Winter & Spring Sports Uniforms & Equipment from Cannon Sports in the total amount of \$3,935.80 due to vendor clerical error.
28. Ratification of recordation of the Notice of Completion for Bid No. 2053 – Independence High School: Off-Site Water. This Notice of Completion recorded on March 7, 2008.
29. Ratification of recordation of the Notice of Completion for Bid No. 2210 – Golden Valley High School Stadium Lighting. This Notice of Completion recorded on March 7, 2008.
30. Approval of Change Order No. 1 for Bid No. 1610 – District Office Records Retention Facility:

Contractor:	Davis Moreno Construction, Inc.
Original Contract Amount:	\$ 2,796,000.00
Adjusted Contract Amount:	\$ 0.00
This <u>Increase</u> :	\$ 87,577.59
New Total:	\$ 2,883,577.59
Increase of 19 calendar days to August 27, 2008	

31. Approval of Change Order No. 12 for Bid No. 1749 – Shafter High School Growth Expansion Modernization and New Cafeteria: Electrical, Communications, Fire Alarm and Detection Systems – Buildings 100, 200, 300, 400, 600, 700, 800, 900, 1000, 1100 and 1200: (Modernization)

Contractor: A-C Electric Company
Original Contract Amount: \$ 2,774,755.00
Adjusted Contract Amount: \$ 2,846,239.59
This Increase: \$ 13,740.00
New Total: \$ 2,859,979.59
Increase of 5 calendar days to February 2, 2008

32. Approval of Change Order No. 9 for Bid No. 1752 – Shafter High School Growth Expansion, Modernization, and New Cafeteria: Plumbing – Buildings 100, 200, 300, 400, 600, 700, 800, 900, 1000, 1100, and 1200: (Modernization)

Contractor: American Incorporated
Original Contract Amount: \$ 437,174.80
Adjusted Contract Amount: \$ 486,301.37
This Increase: \$ 3,407.35
New Total: \$ 489,708.72
Increase of 3 calendar days to September 16, 2007

33. Approval of Change Order No. 7 for Bid No. 1753 – Shafter High School Growth Expansion, Modernization, and New Cafeteria: Roofing – Buildings 100, 200, 300, 400, 600, 700, 800, 900, 1000, 1100, and 1200: (Modernization)

Contractor: Graham-Prewett, Inc.
Original Contract Amount: \$ 158,850.00
Adjusted Contract Amount: \$ 209,825.00
This Increase: \$ 5,919.00
New Total: \$ 215,744.00
Increase of 2 calendar days to July 17, 2007

34. Approval of Change Order No. 4 for Bid No. 1754 – Shafter High School Growth Expansion, Modernization, and New Cafeteria: Rough Carpentry – Buildings 100, 200, 300, 400, 600, 700, 800, 900, 1000, 1100, and 1200: (Modernization)

Contractor: Cuyamaca Construction, Inc.
Original Contract Amount: \$ 970,000.00
Adjusted Contract Amount: \$ 1,010,044.00
This Increase: \$ 24,406.00
New Total: \$ 1,034,450.00
Increase of 10 calendar days to December 25, 2007

35. Approval of Change Order No. 15 for Bid No. 1760 – Shafter High School Growth Expansion, Modernization, and New Cafeteria: Landscaping and Irrigation Systems - Buildings 100, 200, 300, 400, 600, 700, 800, 900, 1000, 1100, and 1200: (Growth)

Contractor: Rudy's Landscape and Irrigation Design

Original Contract Amount: \$ 306,503.00
Adjusted Contract Amount: \$ 583,560.77
This Increase: \$ 23,981.62
New Total: \$ 607,542.39
Increase of 10 calendar days to April 16, 2008

36. Approval of Change Order No. 3 for Bid No. 1767 – Shafter High School Growth Expansion, Modernization and New Cafeteria: Cold Formed Metal Framing and Gypsum Wallboard – Buildings 100, 200, 300, 400, 600, 700, 800, 900, 1000, 1100, and 1200: (Growth)

Contractor: Frye Construction, Inc.
Original Contract Amount: \$ 603,709.95
Adjusted Contract Amount: \$ 604,396.95
This Increase: \$ 6,246.00
New Total: \$ 610,642.95
Increase of 4 calendar days to August 13, 2007

37. Approval of Change Order No. 3 for Bid No. 1790 – Shafter High School Growth Expansion, Modernization and New Cafeteria: Asphalt Concrete Paving

Contractor: Quickie Patch Paving, Inc.
Original Contract Amount: \$ 170,845.00
Adjusted Contract Amount: \$ 196,080.00
This Increase: \$ 12,615.00
New Total: \$ 208,695.00
Increase of 5 calendar days to July 20, 2007

38. Approval of Change Order No. 10 for Mira Monte High School (Comprehensive High School No. 1-2004) Portion Two for a total of \$409,426.40, as follows:

- a. Bid No. 1808-08 – Onsite Underground

Contractor: Papich Construction Co., Inc.
Original Contract Amount: \$ 2,749,800.00
Adjusted Contract Amount: \$ 2,949,317.36
This Increase: \$ 117,200.00
New Total: \$ 3,066,517.36

- b. Bid No. 1813-02 – On and Offsite Concrete and Reinforcement

Contractor: Santa Clarita Concrete
Original Contract Amount: \$ 4,546,000.00
Adjusted Contract Amount: \$ 4,630,585.40
This Increase: \$ 241,488.50
New Total: \$ 4,872,073.90

- c. Bid No. 1815-03 – Structural Steel, Miscellaneous Iron, and Metal Deck

Contractor: Kern Steel Fabrication, Inc.
Original Contract Amount: \$ 1,796,000.00
Adjusted Contract Amount: \$ 1,801,088.00

This Increase: \$ 13,863.00
New Total: \$ 1,814,951.00

d. Bid No. 1818-03 – Plumbing

Contractor: HPS Mechanical, Inc.
Original Contract Amount: \$ 3,767,197.00
Adjusted Contract Amount: \$ 3,787,795.97
This Increase: \$ 3,652.89
New Total: \$ 3,791,448.86

e. Bid No. 1818-04 – Plumbing

Contractor: HPS Mechanical, Inc.
Original Contract Amount: \$ 3,767,197.00
Adjusted Contract Amount: \$ 3,791,448.86
This Increase: \$ 11,288.11
New Total: \$ 3,802,736.97

f. Bid No. 1837-02 – Painting and Special Coatings

Contractor: Ro's Precise Painting, Inc.
Original Contract Amount: \$ 428,100.00
Adjusted Contract Amount: \$ 427,875.00
This Increase: \$ 10,303.70
New Total: \$ 438,178.70

g. Bid No. 1876-01 – Offsite Water and Gas Utilities

Contractor: ConCastCo
Original Contract Amount: \$ 175,950.00
Adjusted Contract Amount: \$ 0.00
This Increase: \$ 11,630.20
New Total: \$ 187,580.20

Increase of 1 calendar day to May 22, 2008

39. Approval of Change Order No. 12 for Independence High School
(Comprehensive High School No. 2-2004) for a total of \$14,509.00, as follows:

a. Bid No. 2015-05 – Structural Steel and Miscellaneous Iron

Contractor: Kern Steel Fabrication, Inc.
Original Contract Amount: \$ 3,360,000.00
Adjusted Contract Amount: \$ 3,378,657.00
This Increase: \$ 696.00
New Total: \$ 3,379,353.00

b. Bid No. 2022-06 – Door and Frames

Contractor: Raymond Cowden
Original Contract Amount: \$ 1,175,400.00
Adjusted Contract Amount: \$ 1,171,829.90
This Increase: \$ 8,696.00
New Total: \$ 1,180,525.90

c. Bid No. 2022-07 – Door and Frames

Contractor: Raymond Cowden

Original Contract Amount:	\$ 1,175,400.00
Adjusted Contract Amount:	\$ 1,180,525.90
This <u>Increase</u> :	\$ 500.00
New Total:	\$ 1,181,025.90

- d. Bid No. 2029-02 – Resilient Flooring and Carpet

Contractor:	Donald M. Hoover Co.
Original Contract Amount:	\$ 349,525.00
Adjusted Contract Amount:	\$ 349,460.00
This <u>Increase</u> :	\$ 1,842.00
New Total:	\$ 351,302.00

- e. Bid No. 2031-08 – Painting

Contractor:	Ro’s Precise Painting, Inc.
Original Contract Amount:	\$ 393,200.00
Adjusted Contract Amount:	\$ 400,967.00
This <u>Increase</u> :	\$ 531.00
New Total:	\$ 401,498.00

- f. Bid No. 2043-11 – Plumbing

Contractor:	HPS Mechanical, Inc.
Original Contract Amount:	\$ 3,571,287.00
Adjusted Contract Amount:	\$ 3,505,153.00
This <u>Increase</u> :	\$ 2,244.00
New Total:	\$ 3,507,397.00

- g. Bid No. 2044-02 – Fire Sprinklers

Contractor:	Cosco Fire Protection, Inc.
Original Contract Amount:	\$ 1,179,000.00
Adjusted Contract Amount:	\$ 1,179,574.00
This <u>Increase</u> :	\$ 292.00
New Total:	\$ 1,179,866.00

- h. Bid No. 2046-08 – Electrical

Contractor:	A-C Electric Company
Original Contract Amount:	\$10,600,000.00
Adjusted Contract Amount:	\$10,660,494.00
This <u>Decrease</u> :	\$ (65,963.00)
New Total:	\$10,594,531.00

- i. Bid No. 2055-03 – Offsite Electrical

Contractor:	A-C Electric Company
Original Contract Amount:	\$ 292,400.00
Adjusted Contract Amount:	\$ 326,970.00
This <u>Increase</u> :	\$ 20,089.00
New Total:	\$ 347,059.00

40. Award of Bid No. 1823 – Mira Monte High School (Comprehensive High School No. 1-2004) Portion Two: Additional Library Shelving to System Concepts, Inc. in the total base bid amount of \$55,448.00. The District received no other bids.

41. Reject all bids for Bid No. 1885 – Purchase of Cafeteria Equipment for Independence High School and Mira Monte High School. Staff will review and redefine the scope of work for the project. Authorization to re-solicit proposals for this project at a future date.
42. Award of Bid No. 1891 – Purchase of Classroom, Library, and Technology Furniture for Independence High School and Mira Monte High School as follows:

<u>Vendor</u>	<u>Vendor Total</u>	<u>Approximate Items Awarded</u>
School Specialty Inc.	\$159,902.14	Double Pedestal Desks, Multi Task Chairs, Multi Task Chairs, Science Lab Stools, Science Lab Stools, Library Chairs, Utility Tables, 4-Drawer Lateral File Cabinets, 2-Drawer Lateral File Cabinets, Storage Cabinets, and 4-Shelf Bookcase.
Virco, Inc.	\$111,325.50	Student Desks
Sierra School Equipment Company	\$88,159.50	Chemistry Science Table
Contract Interiors	\$19,637.48	Student Chairs (Stacking)

Further, reject all bids received from vendors for Item No. 1 – Teacher’s Desks, Item No. 2 - Teacher’s Desks, Item No. 13 - Computer Station Tables, and Item No. 14 - Computer Station Tables. Staff will review and redefine the scope of work for the project. Authorization to re-solicit bids for these items at a future date.

The District received eight other bids. The bids from Stinson Stationers, Inc., Culver-Newlin Inc., D+D Interior Resources - A Division of D+D Security Resources, CRHODES, Inc. dba chairbiz.com, and Hertz Furniture did not meet bid specifications. The bids from Green Studio of Architecture and Design, Corporate Express Business Interiors, and Pepco, Inc. were found non-responsive.

43. Award of Bid No. 2058 - Independence High School: Winter & Spring Sports Uniforms & Equipment Line Item No. 106 for Baseball Pitching Machine to Buddy’s All Stars in the bid amount of \$3,731.00.

44. Award of Bid No. 2058 - Independence High School: Winter & Spring Sports Uniforms & Equipment Line Item No. 107 for Softball Pitching Machine to Buddy's All Stars in the bid amount of \$3,731.00.
45. Award of Request for Proposal (RFP) No. 2236 – District Internal Control Services for Financial System to BDO Seidman, LLP. The District received other proposals as follows:

VENDOR

Moss Adams, LLP
Vavrinek, Trine, Day & Co., LLP

46. Award of Rebid No. 2239 – Golden Valley High School: Stadium Project to James E. Thompson, Inc., dba JTS Construction in the total base bid amount of \$586,700.00. The District received other bids as follows:

CONTRACTOR

BID AMOUNT

Brown & Fowler Construction, Inc.	\$623,864.00
Wysong Construction Co.	\$633,000.00
Davis Moreno Construction, Inc.	\$648,927.00
S.C. Anderson, Inc.	\$704,000.00
Don Kinzel Construction, Inc.	\$746,000.00

- ~~47. Award of Bid No. 2243 – District wide Purchase of Carbonated and Non-Carbonated Beverages and Paper Goods. Bid results will be available at Board meeting.~~
48. Reject all proposals of Request for Proposal (RFP) No. 2246 – Caps and Gowns. Staff will review and redefine the scope of work for the project. Authorization to re-solicit proposals for this project at a future date.

ADJOURNMENT

Adjournment

President Batey adjourned the Regular Meeting of April 7, 2008 at 9:29 p.m.

J. Bryan Batey, President

Ken Mettler, Clerk

JBB/KM:bs